

UNIVERSAL TRACKING

Universal Tracking is a system unique to UF which tracks a student's progress toward their major through the first five semesters. Following its implementation in 1996, graduation rates have improved by providing advisors with critical data to determine when intervention may be necessary to keep students on track to graduate on time.

TERMS

Universal Tracking	The system used to track a student's progress towards their major in semester 1 through 5.
Milestones	Academic requirements that are not course-related. May include items such as thesis/dissertation, universal tracking, exit exams or summer SUS requirement.
Critical Tracking Requirements	The course and GPA requirements broken down by semester for a particular major. This information is found under Requirements on the degree audit.
Universal Tracking Terms	Milestone levels, which are currently set-up for Level 1-5.
Off Track/On Track	An assessment of whether a student met requirements from a degree audit that correspond to a student's UT term. Students can be off track because of courses, GPA, or both.

TRACKING POPULATIONS

The students tracked using Universal Tracking include undergraduate degree-seeking students with one or more active Program/Plan stacks.

UT Tracking Populations	Included	Not Included
Campus Degree-Seeking Undergraduate Students	✓	
Innovation Academy Students	✓	
UF Online Students	✓	
Non-Degree Students		✓
Certificate-Only Students		✓
Post-Baccalaureate Students		✓

ASSIGNING MILESTONE LEVELS

The initial Milestone Level is assigned based on the student admit type. The levels are assigned once a student matriculates.

- First Time in College (FTIC) – Semester 1 Milestone Level
- Lower Division Transfer (TLD) – Semester 3 Milestone Level
- Upper Division Transfer (TRN) – Semester 5 Milestone Level

For campus students, after the initial level is assigned, and if the student is eligible, the system will increment UT terms for a student at the beginning of the semester (after registration) and will update students that register late on a daily basis.

For UF Online students, after the initial level is assigned, and if the student is eligible, the system will increment UT terms for a student at the beginning of the semester if they accrue sufficient credits and will update students that register late on a daily basis.

UNIVERSAL TRACKING TERMS

Fall, Spring, and Summer semesters are considered Tracking Terms, although individual students are processed for tracking during only two of three terms based on their population.

Student Type	Fall	Spring	Summer
Campus	✓	✓	
Innovation Academy		✓	✓
UF Online	✓	✓	

UNIVERSAL TRACKING RUN PROCESS

The Universal Tracking process is run before grades are applied to see if the student is on or off track for that particular term. It is also run after grades are applied.

Students who are off-track because of insufficient grades or inappropriate classes have a hold placed on their registration which is only lifted after the student meets with an advisor to devise a plan to get back on track. Two consecutive semesters of off-track status render the student ineligible to continue in his/her current major, and advisors counsel them to a new major.

FOR ADDITIONAL ASSISTANCE

Technical Issues

The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies and Processes

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