

Undergraduate Minor Application

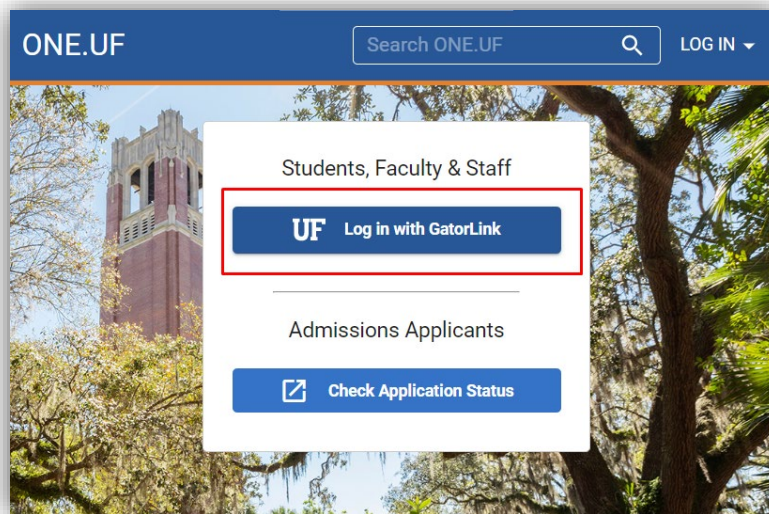
Eligible undergraduate students at the University of Florida may elect to pursue a minor in any of the 100+ minors in varying topics offered at the university. Students should review the information about their minor of interest in the [undergraduate catalog](#).

All requests will be routed to the college of the student's primary major first, then the college of the requested minor before routing to the Registrar's office for final processing.

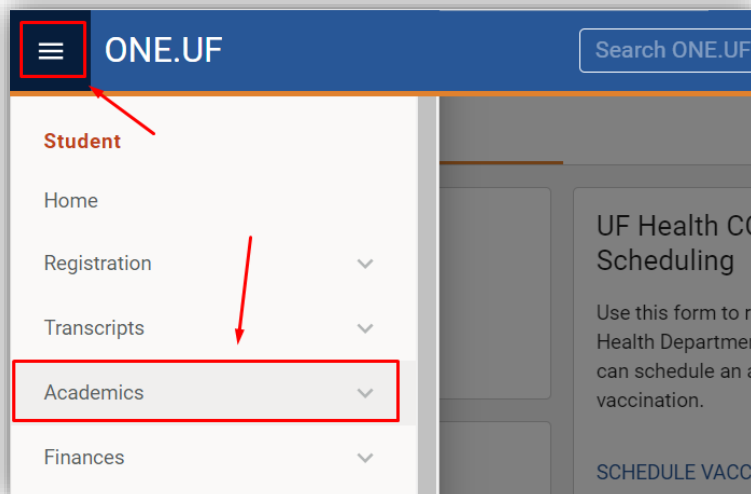
This guide is for undergraduate students interested in **adding** a minor to their academic record.

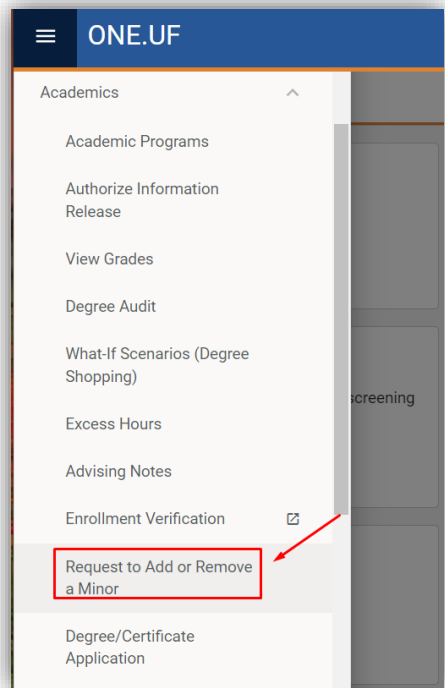
Accessing the Minor Application

Go to [One.UF](#) and log in with your GatorLink username and password.



When the page loads, click the menu icon in the top left navigation panel. From the menu, click and expand the [Academics](#) section:



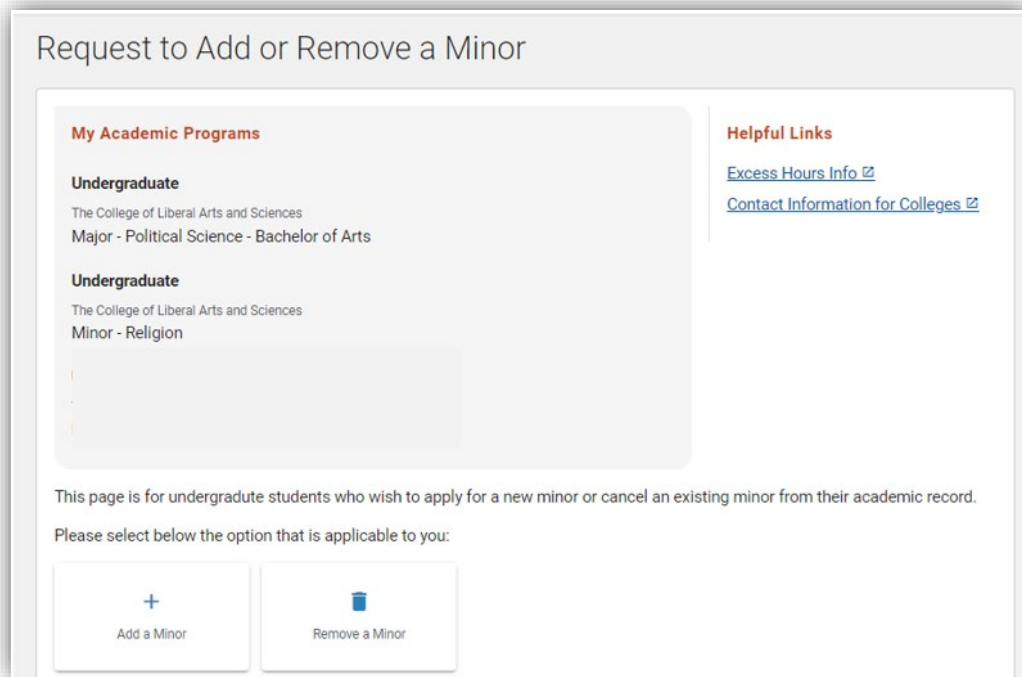


When the menu expands, scroll down and click the **Request to Add or Remove a Minor** option.

You will then be taken to the application system to submit your request.

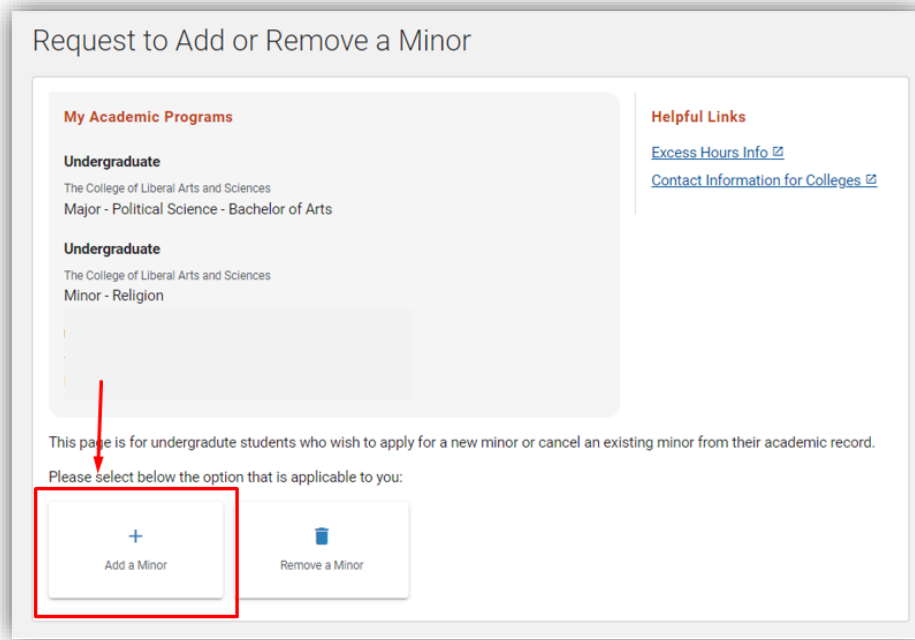
On the main application page, you will see your academic program information, including your primary major and any minors already on your record.

Note: If your listed academic programs appear to be incorrect, you will need to contact your college for assistance.



Submitting an Application to ADD a Minor

1. On the Application page, click the 'Add a Minor' button:



Request to Add or Remove a Minor

My Academic Programs

Undergraduate
The College of Liberal Arts and Sciences
Major - Political Science - Bachelor of Arts

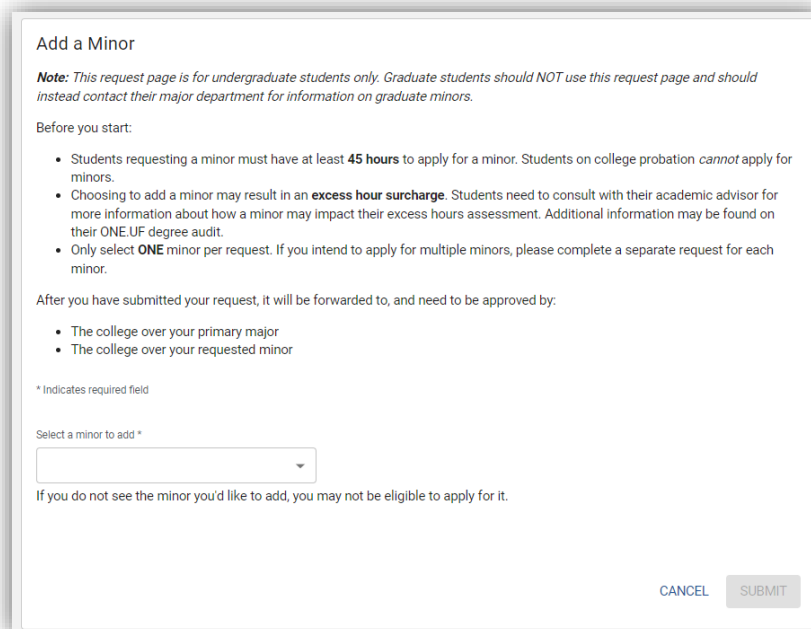
Undergraduate
The College of Liberal Arts and Sciences
Minor - Religion

Helpful Links
[Excess Hours Info](#)
[Contact Information for Colleges](#)

This page is for undergraduate students who wish to apply for a new minor or cancel an existing minor from their academic record.
Please select below the option that is applicable to you:

Add a Minor

2. Read the information on the next page.



Add a Minor

Note: This request page is for undergraduate students only. Graduate students should NOT use this request page and should instead contact their major department for information on graduate minors.

Before you start:

- Students requesting a minor must have at least **45 hours** to apply for a minor. Students on college probation *cannot* apply for minors.
- Choosing to add a minor may result in an **excess hour surcharge**. Students need to consult with their academic advisor for more information about how a minor may impact their excess hours assessment. Additional information may be found on their ONE.UF degree audit.
- Only select **ONE** minor per request. If you intend to apply for multiple minors, please complete a separate request for each minor.

After you have submitted your request, it will be forwarded to, and need to be approved by:

- The college over your primary major
- The college over your requested minor

* Indicates required field

Select a minor to add *

If you do not see the minor you'd like to add, you may not be eligible to apply for it.

3. Select your desired minor from the drop-down menu and click **Submit**.

Note: Minors are sorted by college then in alphabetical order

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Select a minor to add *

Asian American Studies

If you do not see the minor you'd like to add, you may not be eligible to apply for it.

CANCEL SUBMIT

4. You will receive a pop-up box confirming that you would like to add the specified minor. **You must acknowledge both statements by clicking the check boxes to continue.**

Add Minor

Are you sure you want to add this minor?

Asian American Studies

Requests to add a minor generally require two approvals - one from the college of your primary major and one from the college offering your requested minor.

Please contact both colleges for more information about the requirements needed to get this request approved.

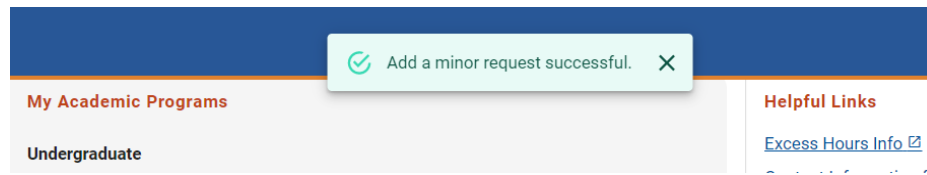
Some colleges require students to meet with an academic advisor before it will approve a minor request, and some colleges require students to provide additional materials before it will approve a minor request.

I understand that choosing a minor may result in an excess hour surcharge.

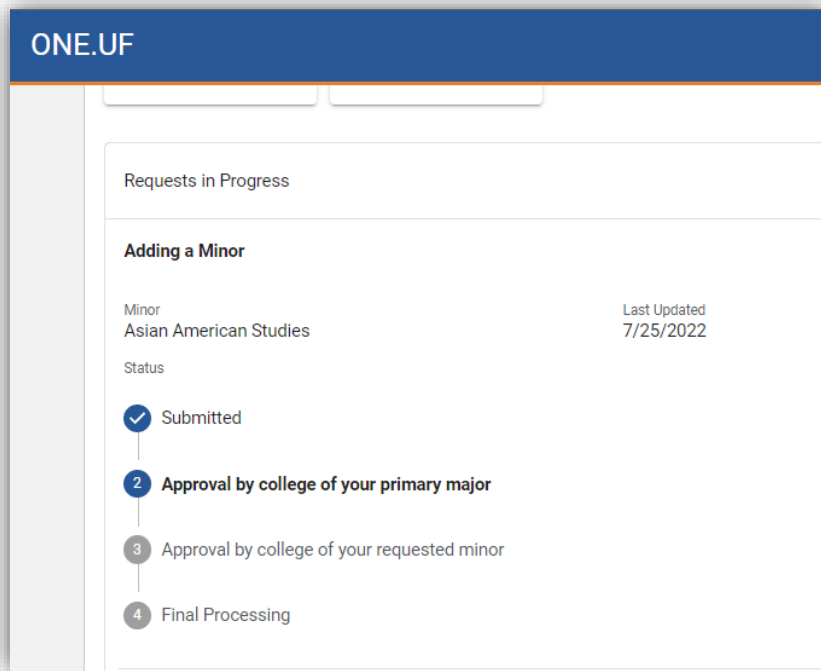
I understand that I **must** contact my colleges for more information about the requirements needed to get this minor request approved.

CANCEL ADD MINOR

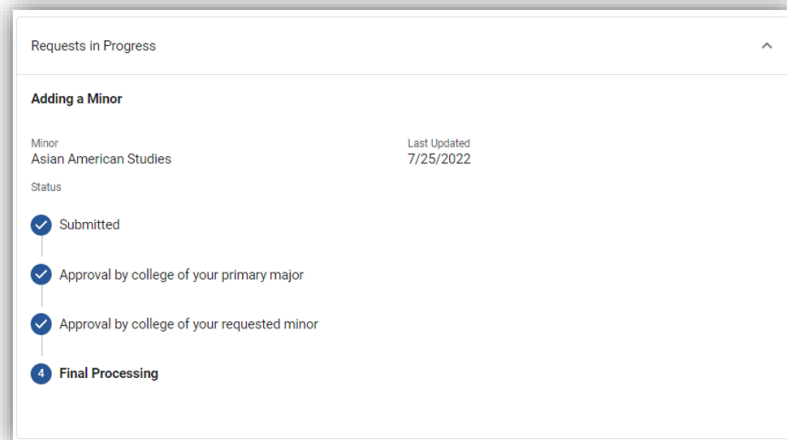
5. Once your request is successfully submitted, you will return to the application main page. You will see a green banner stating that your request submitted successfully. You will also receive an email confirmation that your request has been received.



6. Scroll down on the main page to see the 'Requests in Progress' section. There you will be able to see the status of your request at each step.



7. Once the request has been reviewed by all necessary approvers, it will go to the final processing step. This means it is waiting to be posted to your record by the Registrar's Office.



Once fully approved, minors will be added to the student record within 2 - 3 business days.

8. When the minor has been added to your record, the request will go to the **'Request History'** section where you will see any relevant comments from the college approvers.

Note: if your request is denied at any step, it will automatically be placed under the Request History section. There, you can review the notes entered by the college approver and reach out to the individual as appropriate.