Undergraduate Minor Application

Eligible undergraduate students at the University of Florida may elect to pursue a minor in any of the 100+ minors in varying topics offered at the university. Students should review the information about their minor of interest in the undergraduate catalog.

All requests will be routed to the college of the student’s primary major first, then the college of the requested minor before routing to the Registrar’s office for final processing.

This guide is for undergraduate students interested in adding a minor to their academic record.

Accessing the Minor Application

Go to One.UF and log in with your GatorLink username and password.

When the page loads, click the menu icon in the top left navigation panel. From the menu, click and expand the Academics section:
When the menu expands, scroll down and click the **Request to Add or Remove a Minor** option.

You will then be taken to the application system to submit your request.

On the main application page, you will see your academic program information, including your primary major and any minors already on your record.

*Note: If your listed academic programs appear to be incorrect, you will need to contact your college for assistance.*
1. On the Application page, click the ‘Add a Minor’ button:

2. Read the information on the next page.
3. Select your desired minor from the drop-down menu and click ‘Submit’.
   *Note: Minors are sorted by college then in alphabetical order*

4. You will receive a pop-up box confirming that you would like to add the specified minor. You must acknowledge both statements by clicking the check boxes to continue.
5. Once your request is successfully submitted, you will return to the application main page. You will see a green banner stating that your request submitted successfully. You will also receive an email confirmation that your request has been received.

6. Scroll down on the main page to see the ‘Requests in Progress’ section. There you will be able to see the status of your request at each step.

7. Once the request has been reviewed by all necessary approvers, it will go to the final processing step. This means it is waiting to be posted to your record by the Registrar’s Office.

Once fully approved, minors will be added to the student record within 2 – 3 business days.
8. When the minor has been added to your record, the request will go to the ‘Request History’ section where you will see any relevant comments from the college approvers.

Note: if your request is denied at any step, it will automatically be placed under the Request History section. There, you can review the notes entered by the college approver and reach out to the individual as appropriate.