

# Leave Entitlement & Cashout Chart

(These benefits are subject to change and are based on current UF policy and regulations) Updated

Leave Entitlement	TEAMS**		USPS*		Faculty				Postdoctoral Associates**	CARES	OPS	
					Out-of-Unit		In-Unit					
	12/10-mo. Non-Exempt & Salaried Non-Exempt (Hourly)	12/10-mo. Exempt (Salary)	Non-Exempt & Salaried Non-Exempt (Hourly)	Exempt (Salary)	12-month**	9/10-mo. Faculty	12-month Faculty**	9/10-mo. Faculty				
<b>Vacation Accrual ***</b>	6.769 hours		0-5 yrs service: 4 hours 5-10 yrs service: 5 hours 10+ yrs service: 6 hours		6.769 hours	N/A (exception, some 10-mo. Faculty 6.769 hours)	6.769 hours	N/A	N/A	4.597	N/A	
<b>Sick Leave Accrual***</b>	4 hours		4 hours		4 hours		4 hours		N/A	N/A	N/A	
Paid Time Off	N/A		N/A		N/A		N/A		N/A	4.597	N/A	
<b>Post Doc Leave Accrual***</b>	N/A		N/A		N/A		N/A		5 hours	N/A	N/A	
<b>Vacation: Year End Conversion to Sick Leave</b>	>352 hours		>240 hours		>352 hours	N/A	>480 hours	N/A	N/A	N/A	N/A	
<b>Paid Time Off: End of Fiscal Year Cashout</b>	N/A		N/A		N/A		N/A		N/A	>40 hours	N/A	
<b>Overtime Comp Leave (&gt;40 hours)</b>	Applicable	N/A	Applicable	N/A	N/A		N/A		N/A	Applicable	N/A	
<b>Regular Comp Leave (&gt;FTE)</b>	N/A		N/A	Applicable	N/A		N/A		N/A	N/A	N/A	
<b>Special Comp Leave (&gt;FTE)</b>	Applicable	N/A	Applicable		N/A		N/A		N/A	Applicable	N/A	
<b>Cashout Lifetime Maximums</b>	<b>Vacation</b>	Up to 200 hours		Up to 200 hours		Up to 200 hours	N/A	Up to 352 hours	N/A	N/A	Up to 480 hours	N/A
	<b>Sick</b>	N/A		N/A		N/A		*Hired prior to 4/1/2010 AND 10+ yrs service: ¼ of balance up to 480 hours *Hired 4/1/2010 or after: not eligible for sick leave cashout		N/A	N/A	N/A

\*USPS employees are eligible for a Personal Holiday. The Personal Holiday has no cash value upon termination of employment.

\*\*TEAMS employees, Postdoctoral Associates, and 12 month faculty are eligible for 4 Personal Leave Days. The Personal Leave Days have no cash value upon termination.

\*\*\*Per pay period, based on 40 hour workweek/80 hour pay period (1.0 full-time equivalent)