

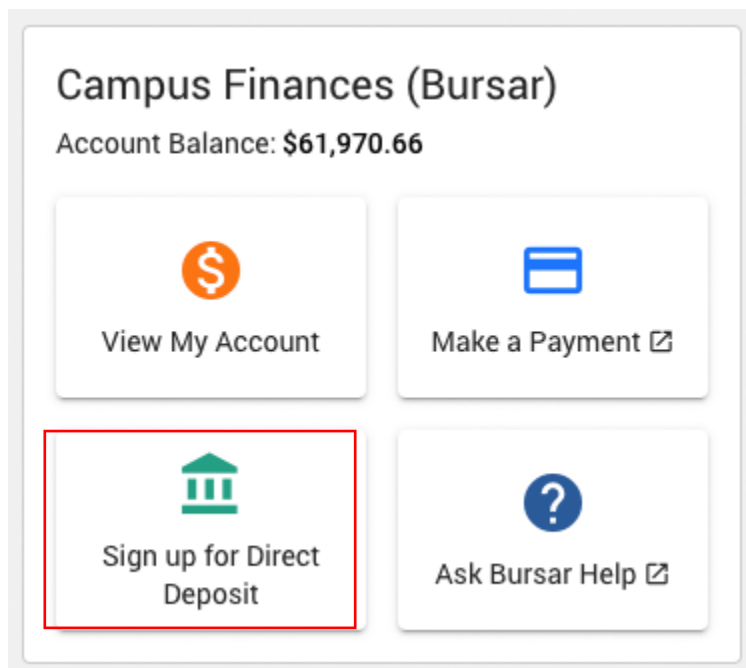
SETTING UP DIRECT DEPOSIT IN ONE.UF

To set up direct deposit for your financial aid or overpayment refund, you must have your bank's routing number and checking account number.

NOTE: Do not use numbers from a deposit slip or a debit/check card. Contact your financial institution if you need assistance in obtaining these numbers.

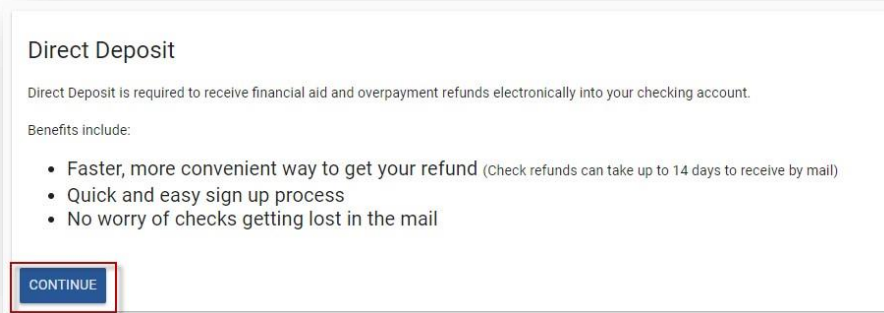
NAVIGATION

1. Log into [ONE.UF.edu](https://one.ufl.edu) with your Gatorlink username and password.
2. Locate the [Campus Finances \(Bursar\)](#) card.
3. Click [Sign up for Direct Deposit](#) tile.



SETTING UP DIRECT DEPOSIT

1. Click **Continue** button.



Direct Deposit

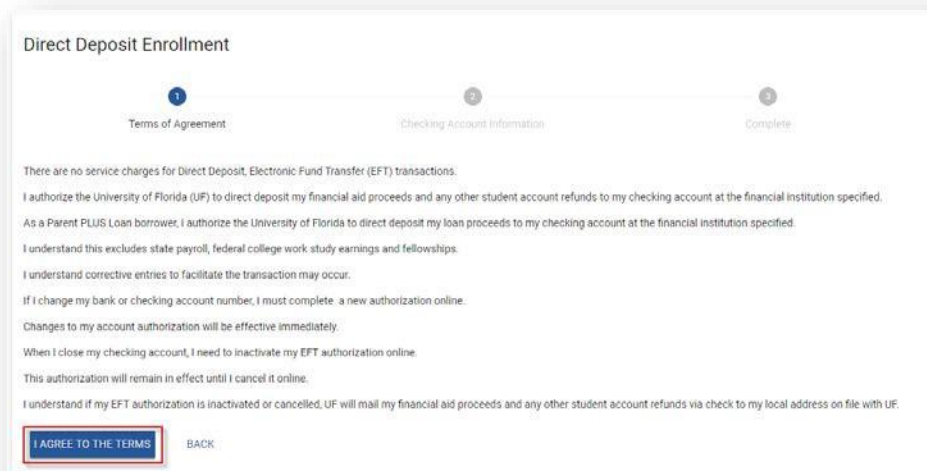
Direct Deposit is required to receive financial aid and overpayment refunds electronically into your checking account.

Benefits include:

- Faster, more convenient way to get your refund (Check refunds can take up to 14 days to receive by mail)
- Quick and easy sign up process
- No worry of checks getting lost in the mail

CONTINUE

2. Read this page carefully and then click the **I AGREE TO THE TERMS** button.



Direct Deposit Enrollment

1 Terms of Agreement 2 Checking Account Information 3 Complete

There are no service charges for Direct Deposit, Electronic Fund Transfer (EFT) transactions.

I authorize the University of Florida (UF) to direct deposit my financial aid proceeds and any other student account refunds to my checking account at the financial institution specified.

As a Parent PLUS Loan borrower, I authorize the University of Florida to direct deposit my loan proceeds to my checking account at the financial institution specified.

I understand this excludes state payroll, federal college work study earnings and fellowships.

I understand corrective entries to facilitate the transaction may occur.

If I change my bank or checking account number, I must complete a new authorization online.

Changes to my account authorization will be effective immediately.

When I close my checking account, I need to inactivate my EFT authorization online.

This authorization will remain in effect until I cancel it online.

I understand if my EFT authorization is inactivated or cancelled, UF will mail my financial aid proceeds and any other student account refunds via check to my local address on file with UF.

I AGREE TO THE TERMS BACK

3. Enter in your institution's **Routing Number** and **Checking Account Number**.
4. Click the **Continue** button.

The screenshot shows a 'Direct Deposit Enrollment' form with a progress bar at the top. The progress bar has three steps: 'Terms of Agreement' (completed with a checkmark), 'Checking Account Information' (current step, indicated by a blue circle with the number 2), and 'Complete' (indicated by a blue circle with the number 3). Below the progress bar, the form contains the following fields and text:

- Routing Number****: 2000000000 (with a '9 / 9' character count and an information icon). To the right, it says 'Acme Credit Union' and a note: 'If this is not the correct institution, please check the Routing Number again.'
- Account Number****: 1800000000000000 (with an information icon).
- Confirm Account Number****: 1800000000000000
- Account Holder**: Compass,Bw
- At the bottom left, there is a blue 'CONTINUE' button and a 'CANCEL' link.

5. **Confirm** that your enrollment is successful.

The screenshot shows the 'Direct Deposit Enrollment' confirmation page. At the top, the progress bar shows all three steps completed: 'Terms of Agreement', 'Checking Account Information', and 'Complete', each with a blue checkmark. Below the progress bar, the main content area contains:

- A green checkmark icon followed by the text: 'You have successfully enrolled in direct deposit.'
- A smaller line of text: 'A confirmation email will be sent to you@email@ufl.edu.'
- A link at the bottom: 'BACK TO DIRECT DEPOSIT SUMMARY'

6. Click the **Back to Direct Deposit Summary** link to return to the summary page.