SIDA REPORT

NAVIGATION
Use the following steps to navigate to Enterprise Analytics:

NavBar > Main Menu > Enterprise Analytics > Access Enterprise Analytics or go directly to http://reporting.it.ufl.edu.

Once you get to the Enterprise Analytics page:

1. To open the report, click on:
   Team Content folder > Student Information > Academic Advising > SIDA Report
2. Enter your search parameters. You have to enter a term and request status. You can also search by course or student.

**NOTE**: there are optional criteria which can be used and include:
- UFID
- College (program)
- Major (plan)
- Class

3. After entering search parameter, click **Finish** and review results.

**NOTE**: Results can be downloaded to excel by clicking the play button and running to excel option

For Additional Assistance:

**Technical Issues**
The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

**Policies and Directives**
Office of the University Registrar
352-392-1374
registrar.ufl.edu