

VIEWING A STUDENT'S WEEKLY SCHEDULE

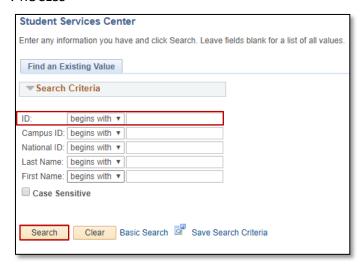
This instruction guide shows you how to view a student's weekly schedule.

NAVIGATION

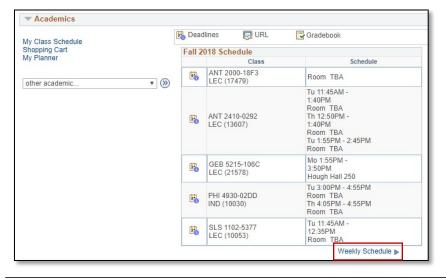
Use the following navigation to navigate to the Student Services Center:

- 1. Click the NavBar icon
- 2. Click Main Menu
- 3. Click Student Information System
- 4. Click Campus Community
- 5. Click Student Services Center

PROCESS



- 1. Enter the student's UFID
 - Alternatively you can enter the student's Last Name and/or First Name
- 2. Click the Search button



- The Student Services Center displays for the selected student
- In the Academics section, click Weekly Schedule



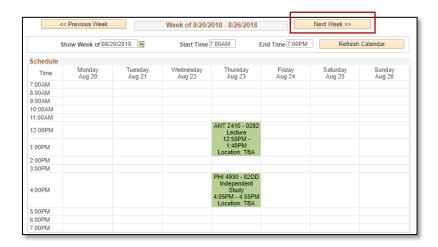


A calendar view of the student's schedule displays.

NOTE!

This is only the *weekly* view of the student's schedule. This means if you are looking at the first or last week of the term you will only see items beginning on the start date of the term or ending on the last date of the term. In the example below, classes begin on 8/22/2018 therefore, only classes on or after 8/22/2018 will appear on the schedule.

Click the Next Week button to view the student's schedule for a full week in the term.



Now you see the student's entire weekly schedule.



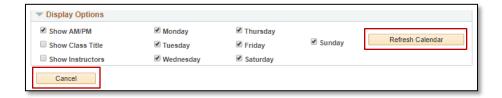


NOTE!

There are **Display Options** below the weekly schedule which you can use to show specific information on the schedule.

Click the **Refresh Calendar** button to apply your selections.

Click the Cancel button to return to the Student Services Center.



NOTE!

If a class section does not have a meeting time in will appear in the **Meeting information not available** section, below the calendar.

Meeting Information not available				
Class	Course Title	Instructor	Start Date	End Date
EEL 3003 - 15AD (Lecture)	Elements Elect Engr		08/22/2018	12/05/2018
EGM 3400 - 107C (Lecture)	Elements of Dynamics		08/22/2018	12/05/2018
EML 3007 - 107H (Lecture)	El Thermo Heat Transf		08/22/2018	12/05/2018

FOR ADDITIONAL ASSISTANCE

Technical Issues

The UF Computing Help Desk 352-392-HELP

helpdesk.ufl.edu

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Office of the University Registrar

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