STUDENT SERVICES CENTER: VIEW A STUDENT'S ENROLLMENT APPOINTMENT TIME

This instruction guide will walk you through how to view a Student's Registration Appointment Time via the Student Services Center in myUFL.

NAVIGATION

Use the following navigation to navigate to the Student Services Center:

- 1. Click the NavBar icon
- 2. Click Main Menu
- 3. Click Student Information System
- 4. Click Campus Community
- 5. Click Student Services Center

PROCESS

Use the following steps to view a student's Enrollment Appointment time:

K Home	Student S
Student Serv	vices Center
Enter any inform	nation you have and click Search. Leave fields blank for a list of all values.
Find an Exist	ting Value
Search Cr	riteria
ID: be	egins with 🔻 11111111
Campus ID: be	egins with 🔻
National ID: be	egins with 🔻
Last Name: be	egins with 🔻
First Name: be	egins with 🔻
Case Sensi	tive
Search	Clear Basic Search 🖾 Save Search Criteria

- 1. Enter the student's UFID in the ID field
- 2. Click the **Search** button



- 3. Scroll down to view the Enrollment Dates section
- 4. Click Details

<) Home	Student Services Center	<u>କୁ</u> ପ୍ ପ୍ କୁ
Academics		
My Class Schedule	🐻 Deadlines 🛛 URL 🔄 Gradebook	Search for Classes
	This Week's Schedule	▼ Holds
other academic	Class Schedule EDH 6040-0683 Room TPA	Registration Hold (Registrar)
	LEC (13042) Weekly Schedule	College Registration Hold (LS) Bad Electronic Payment
Finances		Veteran Deferment
	(1) You have no outstanding charges at this time.	Past Due Debt
		Details >
 Personal Information 		To Do List
Demographic Data	Contact Information	No To Do's
	Permanent Address Billing Address None None	10 10 503.
		Enrollment Dates
	111-1111 Home E-mail	Enrollment Appointment You may begin enrolling for
Admissions	the Fall 2018 Regular Academic Session session on March 29, 2018.	
Apply for Admission		Details >
	 You do not have any pending applications at this time. 	
		Advisor Drogram Advisor
		None Assigned

- 5. Select the desired term
- 6. Click the Continue button

Home Student Services						
Joe	Smith		ID 11111111	⊘ ★		
Se	lect a term then se Term	lect Continue.	Institution			
0	Spring 2018	Graduate	University of Florida			
0	Fall 2018	Undergraduate	University of Florida			
			Continue			



7. Here you can see the student's Enrollment Appointment time

🔇 Home	Student Services Center							
Joe Smith			ID 11111111	0,	r			
To view appointmer select Change.	nts and enrollme	ent dates for anothe	r term, select the ter	rm and				
Fall 2018 Undergrad	uate Universi	ty of Florida			(Change	Term	
Enrollment Appoin	tments							
Session	A	ppointment Begins	Appointment	Ends Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units	
Regular Academic Ses	ssion Mar	ch 29, 2018 0PM	March 29, 2018 12:01PM	18.	00			
Regular Academic Session April 9:45A		2, 2018 AM	August 21, 2018 5:00PM	18.	00			
Open Enrollment	ates by Sess	ion						
Session		Begins On		Last Date to Enroll				
Regular Academic Session		August 22, 2018		December 5, 2018				
Dynamic Session		August 22, 2018		December 5, 2018				
Term Enrollment L	imits							
Max Total Units	otal Units Max No GP		Units Max Audit Units		Max Wait List Units			
18	3.00							

FOR ADDITIONAL ASSISTANCE

Technical Issues The UF Computing Help Desk 352-392-HELP <u>helpdesk.ufl.edu</u>

Policies and Directives

Office of the University Registrar 352-392-1374 registrar.ufl.edu