ADVISEE STUDENT CENTER: VIEW A STUDENT’S ENROLLMENT APPOINTMENT TIME

This instruction guide will walk you through how to view a Student’s Registration Appointment Time via the Student Services Center in myUFL.

NAVIGATION

Use the following navigation to navigate to the Student Services Center:

1. Click the NavBar icon
2. Click Main Menu
3. Click Student Information System
4. Click Self Service
5. Click Advisor Center
6. Click Advisee Student Center

PROCESS

Use the following steps to view a student’s appointment time:

1. Enter the student’s UFID in the ID field
2. Click the Search button
3. If the page does not default to the **Student Center tab**, click on that tab

4. **Scroll down** to view the Enrollment Dates section

5. Click the **Details** link

6. Select the desired **term**

7. Click the **Continue** button

8. Here you can see the student’s **Enrollment Appointment** time

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**FOR ADDITIONAL ASSISTANCE**

**Technical Issues**
The UF Computing Help Desk  
352-392-HELP  
helpdesk.ufl.edu

**Policies and Directives**
The Office of the University Registrar  
352-392-1374  
registrar.ufl.edu