

Start a New Query

In this instruction guide, you will navigate to the Financial Package and open Query Studio. First, navigate to Enterprise Reporting.

1. Click the **Packages** link.



2. Click the Finance link.

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- 3. Here you'll see a couple of different kinds of icons:
 - a. Cubes are OLAP cubes from which you can create a query.
 - b. Folders that are blue indicate they are the package.

Click the Financial Reporting package.

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4. When you are in the package, click the **Launch** link to go to the Query Studio.

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5. Then, click the **Query Studio** link.



6. Now, you are ready to begin entering data.

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