

Enterprise Reporting: PowerPlay Toolbar

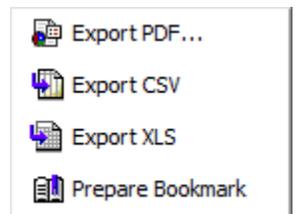


Export



You can export the data in a PowerPlay report for use in other applications.

- **PDF** (Portable Document Format) - The PDF export settings ensure that PDF output from PowerPlay closely matches your interactive reports. You can customize the output so that the PDF matches the HTML display as closely as possible.
- **CSV** (Comma Separated Value) - You can export data as a Comma Separated Value file (.csv) and view the data in any application that supports comma separated value files, such as Microsoft Excel. If you do not have Microsoft Excel installed, you can save the .csv file to your computer, and then open the file in another application.
- **XLS** (Excel) - You can export PowerPlay reports as formatted Microsoft Excel (.xls) spreadsheets. You can export a maximum of 65,536 rows, including any headings. For large queries, you should use CSV, instead of formatted Excel.
- **Prepare Bookmark** - When you create a bookmark the URL of a report can be added to your list of bookmarks. While this process works, it is not recommended. Simply saving the PowerPlay view to your folder is much better.



Once you export the data, the totals are downloaded as values; they are no longer calculations. You must add a calculation back if you want it. In the example below when in the cube, the Quarter 1 is the addition of July, August, and September. However, when downloaded, the total in Quarter 1 is no longer a calculation; it is the value.

	2010/Jul	2010/Aug	2010/Sep	2011 Q1
General Ledger Actuals as values				
721100 - ELECTRICITY	2,828,110.24	3,796,811.22	4,060,499.53	10,685,420.95
721200 - NATURAL GAS	172,565.27	170,908.38	170,859.85	514,333.50
721300 - WATER	156,333.40	168,368.81	168,368.81	493,071.02