

Export to CSV

PowerPlay can export data as a Comma Separated Value file (.csv).

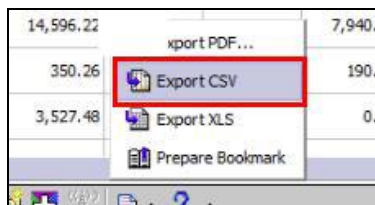
You can view this data in any application that supports comma separated value files, such as Microsoft Excel. If you do not have Microsoft Excel installed, you can save the .csv file to your computer, and then open the file in another application.

If you have Microsoft Excel installed you can save the comma-separated value file (.csv) to your computer or open the data directly in Excel. To open the data directly, your Web browser must be configured to recognize the CSV format.

1. Once you have your PowerPlay report the way you want it, you are ready to download it. Click the **File** button.



2. Click the **Export CSV** option.



3. You are prompted to open the file or save it to your computer. Click the **Open** button.
4. Your report will open in Excel.

| A1 | General Ledger Actuals | | | | | | | | | | | | | |
|----|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|
| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
| 1 | General | 2010/Jul | 2010/Aug | 2010/Sep | 2010/Oct | 2010/Nov | 2010/Dec | 2011/Jan | 2011/Feb | 2011/Mar | 2011/Apr | 2011/May | 2011/June | 2011 |
| 2 | 611110 - F | 5088.13 | 6703.6 | 9826.45 | 6550.96 | 6550.96 | 6550.96 | 6550.96 | 9826.44 | 6550.96 | 6550.96 | 6550.96 | 8188.71 | 85490.06 |
| 3 | 611120 - F | 1459.93 | 1897.08 | 2780.96 | 1853.91 | 1853.87 | 1853.89 | 1853.9 | 2780.85 | 1853.9 | 1853.89 | 2317.38 | 24193.33 | |
| 4 | 621110 - E | 184856.4 | 239399.6 | 361420.1 | 245208.6 | 260578.9 | 245282.3 | 252843.2 | 263151.7 | 394205.8 | 295546.1 | 258517.3 | 322848.3 | 3287458 |
| 5 | 621120 - E | 63637.38 | 82592.78 | 124689.8 | 84596.89 | 89895.62 | 84622.28 | 87230.82 | 90787.28 | 136000.9 | 85543.34 | 89188.39 | 111382.6 | 1134172 |
| 6 | 621310 - E | 1291.99 | 1948.96 | 2923.44 | 3448.96 | 3142.6 | 1948.96 | 1893.28 | 1893.28 | 2923.44 | 7716.8 | 2197.68 | 2488.71 | 33818.1 |
| 7 | 621320 - E | 30.98 | 46.74 | 70.11 | 82.74 | 75.3 | | | | 70.11 | 185.14 | 52.71 | 59.68 | 811.15 |
| 8 | 631110 - N | 123028.4 | 157326.1 | 225568.1 | 154235.9 | 15826 | | | | 30195.7 | 154186.7 | 147643.8 | 185300.7 | 2000357 |
| 9 | 631120 - N | 54993.63 | 70324.71 | 106828.8 | 68943.39 | 70746.1 | | | | 32897.4 | 68921.41 | 65996.71 | 82829.26 | 894158.7 |
| 10 | 631310 - N | 0 | 7346.96 | 0 | 0 | 11877.9 | | | | 0 | 5767.84 | 0 | 0 | 10096.82 |
| 11 | 631320 - N | 0 | -176.32 | 0 | 0 | 280.2 | | | | 0 | 138.41 | 0 | 0 | 242.36 |
| 12 | 699200 - C | 0 | 0 | 0 | 0 | 0 | | | | 65 | -65 | 0 | 0 | 0 |
| 13 | 655110 - S | 14071.59 | 19683.88 | 21516.91 | 15444.36 | 15786.1 | | | | 3960.67 | 17085.38 | 16409.65 | 21174.1 | 207495.3 |
| 14 | 655120 - S | 70.32 | 98.39 | 107.55 | 77.19 | 78.8 | | | | 119.72 | 85.39 | 82 | 105.8 | 1036.93 |
| 15 | 659110 - C | 6899.05 | 7970.92 | 14596.22 | 9090.43 | 7058.41 | 7940.98 | 6525.74 | 8230.32 | 10055.99 | 7963.68 | 9217.32 | 13331.19 | 106880.3 |
| 16 | 659120 - C | 165.54 | 191.25 | 350.26 | 218.13 | 169.35 | 190.54 | 156.55 | 197.48 | 241.27 | 191.09 | 221.17 | 319.84 | 2612.47 |
| 17 | 711200 - U | 0 | 0 | 3527.48 | -2194.34 | 0 | 0 | 0 | 0 | 700 | 0 | 0 | 0 | 2033.14 |
| 18 | 711300 - C | 0 | 0 | 0 | 8880 | 0 | 0 | 0 | 4105.69 | 12000 | 23811.89 | 0 | 1703.01 | 45500.59 |
| 19 | 711600 - E | 0 | 0 | 0 | 0 | 1023.75 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1023.75 |
| 20 | 711700 - D | 322.45 | 5675.53 | 384.03 | 319.03 | 394.03 | 344.03 | 5369.03 | 344.03 | 344.03 | 623.06 | 115 | 344.03 | 14578.28 |
| 21 | 711800 - E | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 730 | 0 | 0 | 730 |
| 22 | 713000 - A | 200 | 0 | 0 | 159.66 | 4500 | 0 | 0 | 1000 | 348 | 0 | 1135 | 0 | 7942.66 |
| 23 | 714000 - C | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18702 | 0 | 0 | 0 | 18702 |
| 24 | 719100 - J | 2900 | 3120 | 2917.5 | 2489.5 | 12759.76 | 5082.45 | 5081.6 | 5100 | 7610 | 6360 | 9260 | 8060 | 70740.81 |
| 25 | 719200 - P | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 200.8 | 0 | 0 | 100.52 | 301.32 |