

ONE.UF: STUDENT VIEW OF DROPPING A COURSE

This instruction guide will walk you through the process a student goes through to drop a course in ONE.UF.

NAVIGATION

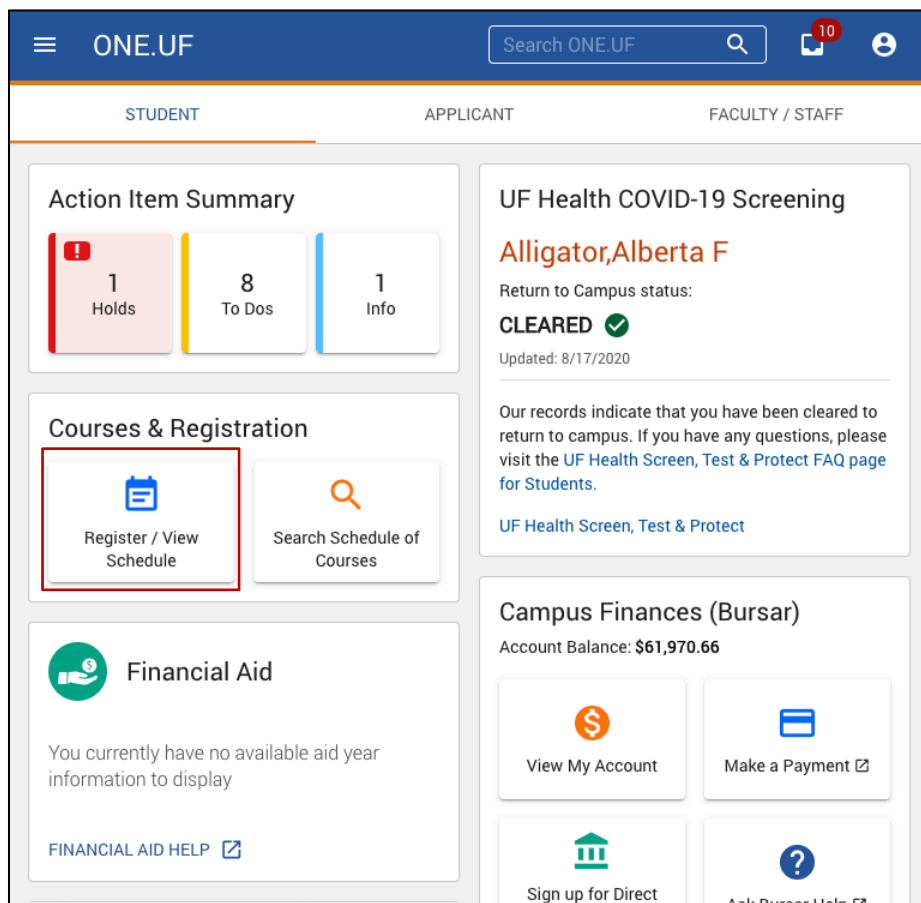
Students will use the following navigation to log into ONE.UF:

1. Go to the web address one.uf.edu
2. Click **LOG IN**
3. Click **Log in with GatorLink**
4. Enter **GatorLink Username and Password**
5. Click the **LOG IN** button

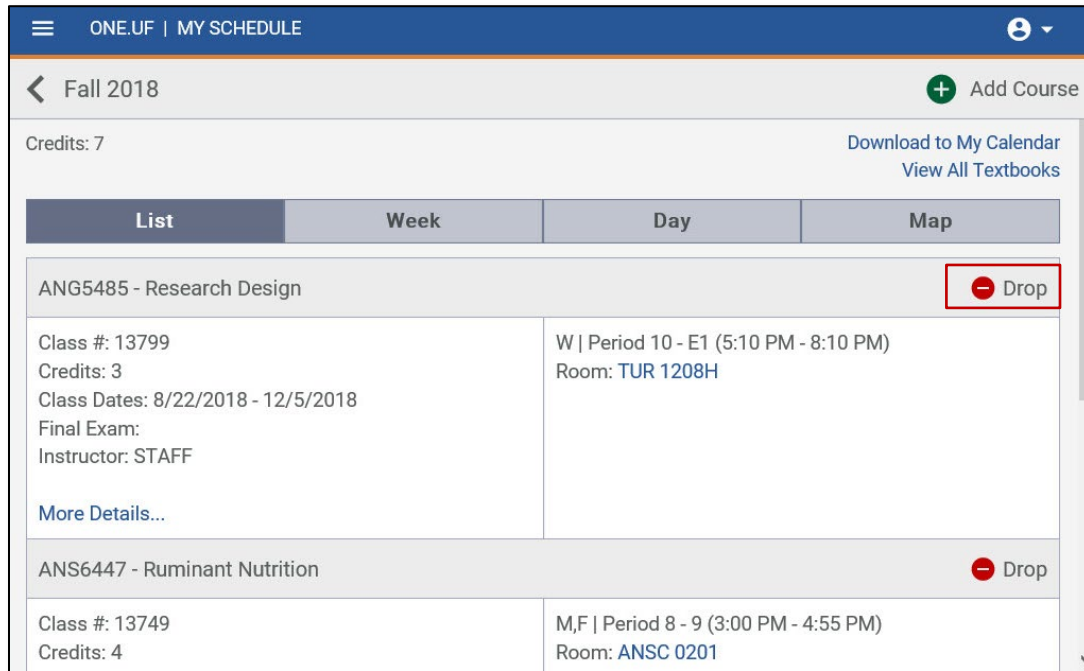
PROCESS

Students will use the following steps to drop a course from their schedule:

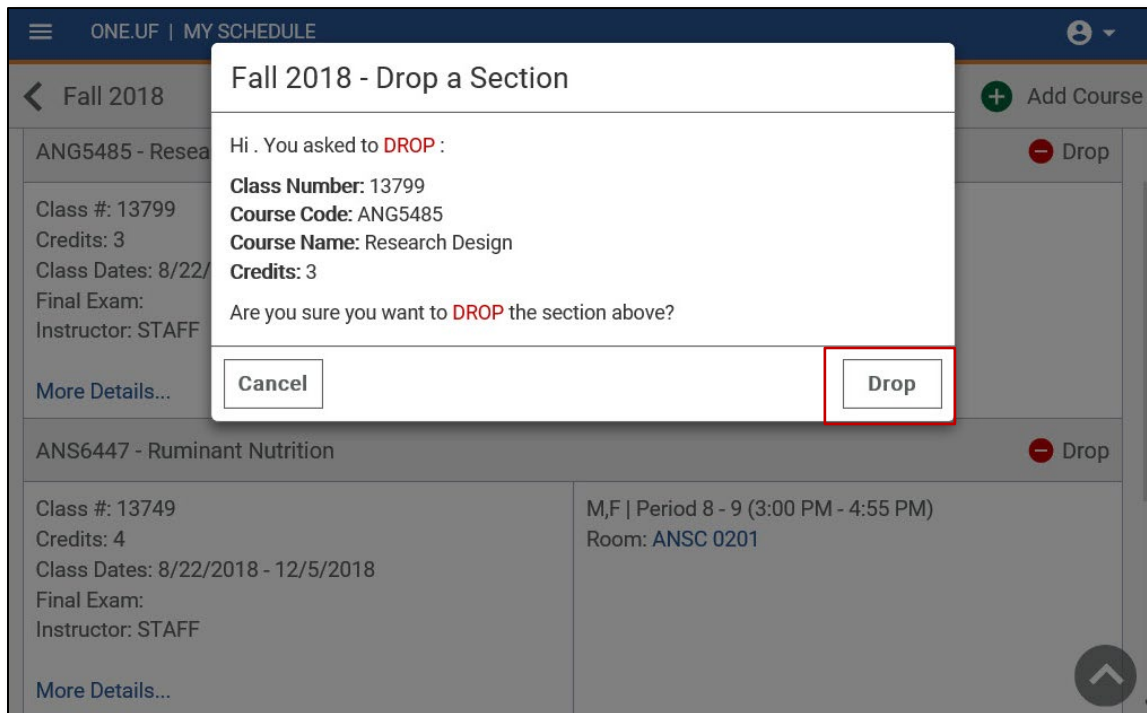
1. Click **REGISTER/VIEW SCHEDULE**



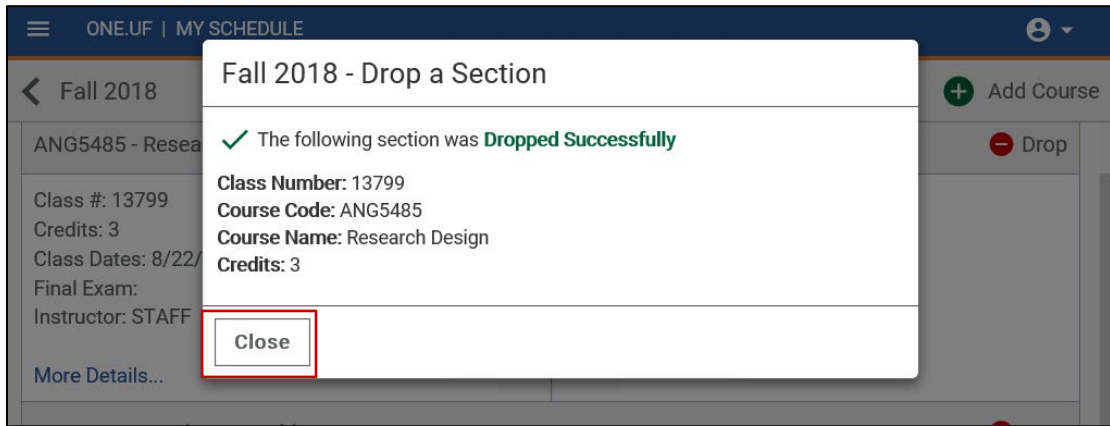
2. Click **Drop** next to the appropriate course



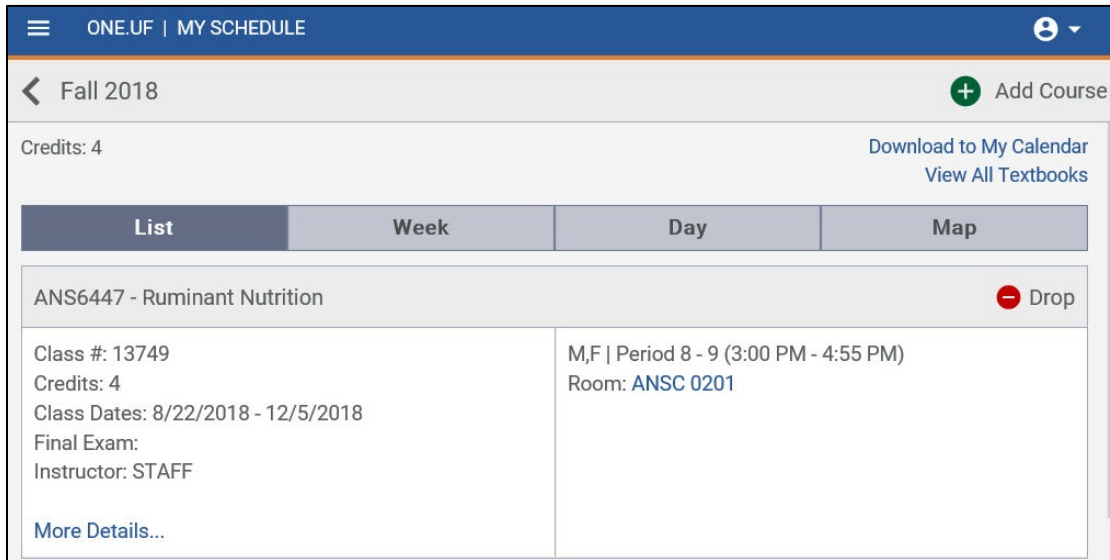
3. Click the **Drop** button to confirm dropping the course



4. The course has now been dropped from the student's schedule. Click the **Close** button



5. The course no longer appears on the student's schedule



FOR ADDITIONAL ASSISTANCE

Technical Issues

The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies and Directives

Office of the University Registrar
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