ONE.UF: STUDENT VIEW OF DROPPING A COURSE

This instruction guide will walk you through the process a student goes through to drop a course in ONE.UF.

NAVIGATION

Students will use the following navigation to log into ONE.UF:

1. Go to the web address one.uf.edu
2. Click LOG IN
3. Click Log in with GatorLink
4. Enter GatorLink Username and Password
5. Click the LOG IN button

PROCESS

Students will use the following steps to drop a course from their schedule:

1. Click Register / View Schedule.
2. Click the View Schedule button.

3. Select the appropriate course and click Drop.
4. Click the **Drop** button to confirm dropping the course.

5. The course has now been dropped from the student’s schedule. Click the **Close** button.
6. The course no longer appears on the student’s schedule.