ONE.UF: STUDENT VIEW OF ADVISING NOTES

This instruction guide will walk you through the process a student goes through to view Advising Notes in ONE.UF.

NAVIGATION

Students will use the following navigation to log into ONE.UF:

1. Go to the web address one.uf.edu
2. Click LOG IN
3. Click Log in with GatorLink
4. Enter GatorLink Username and Password
5. Click the LOG IN button

PROCESS

Students will use the following steps to view advising notes:

1. Scroll to locate the Advising Notes card in One.UF.
2. Click on the Subject of the advising note you would like to view.

Upon clicking the subject, a pop-up window will appear with detailed information about the note including who entered the note, the date it was entered, and the note itself.
4. Click the CLOSE button to close the note.

FOR ADDITIONAL ASSISTANCE

Technical Issues
The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies and Directives
Office of the University Registrar
352-392-1374
registrar.ufl.edu