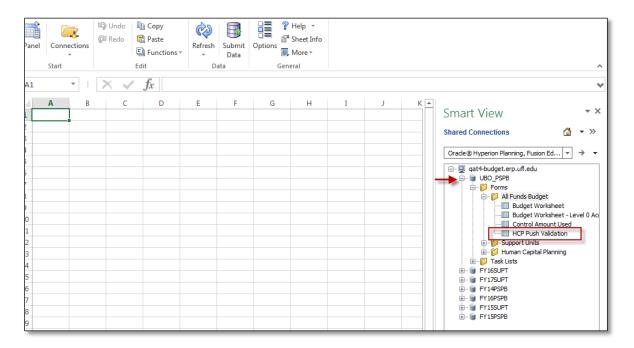
Instruction Guide



Smart View: HCP Push Validation

- 1. From the Smart View tab, select the **Panel** button.
- 2. In the Smart View panel, click Shared Connections. Once you have entered your GatorLink Username and Password, click the **Connect** button.
- 3. Select Oracle® Hyperion Planning, Fusion Edition from the drop down menu.
- 4. Click the + sign to open the folders until you get to the All Funds Budget under UBO_PSPB.
- 5. Double-click HCP Push Validation.



6. Your salary budget information from budget preparation will populate.

Users can validate the data in the form by running a Budget Line report using a filter with the same chartfield (dept, fund, program, deptflex and accounts) to double check.

If you need help with...

- Technical issues, contact the UF Help Desk:
 - 392-HELP
 - helpdesk@ufl.edu
- Policies and Directives, contact the UF Budget Office at (352) 392-2402 or http://cfo.ufl.edu/administrative-units/budget/ (http://cfo.ufl.edu/administrative-units/budget/)