### VIEW IDENTITY PROFILES AND ACCESS HISTORY

EFFECTIVE DATE: September 14, 2024

### DESCRIPTION

All Requesters, Primary Requesters and Governance Group members can view the profile data and role access history of UF identities with an active Gatorlink, including their:

- Full name
- UFID
- Affiliation
- Primary Department ID
- Current security roles
- Event timeline of changes to account
- Active, completed required training course codes
- Email address
- Phone number

**Warning!** As with all matters of data access, only use this application to view the profiles of departmental personnel assigned to you or to review the profile of an identity requesting role access.

#### INSTRUCTIONS

- 1. Go to ufl.identitynow.com.
- 2. Log into SailPoint with the standard UF SSO.
- 3. Click Admin tab.



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UF SailPoint IdentityNow

#### 4. Click Identity Management and Access History

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Access History Aggrega Outliers	-			≛ csv	
Name	Туре	User	Date	Status	
UF QAT MDM	Account Aggregation	UFIT.IAM	07/02/2024 8:30:02 AM	Success	
PSFT HR Read-only	Account Aggregation	(Scheduled Aggregation)	07/02/2024 8:00:15 AM	Success	
PSFT CS Read-only	Account Aggregation	(Scheduled Aggregation)	07/02/2024 8:00:13 AM	Success	
UF QAT MDM	Account Aggregation	UFIT.IAM	07/02/2024 7:30:04 AM	Success	
PSFT HR Read-only	Account Aggregation	(Scheduled Aggregation)	07/02/2024 7:00:17 AM	Success	
View All					
Org Details	To Do Tasks			≛ CSV	
	Name		Owner	Date 😽	
Org Name	Certification Items Revoke	Certification Items Revoked by UFIT.IAM		32 hours ag	
ufl-sandbox	Certification Items Revoke	d by UFIT.IAM	UFIT.IAM	32 hours ag	
	Certification Items Revoke	d by UFIT.IAM	UFIT.IAM	32 hours ag	
Region	Certification Items Revoke	d by UFIT.IAM	UFIT.IAM	32 hours ago	
100 Juli					

5. Copy & paste identity's display name; or search name: last name (*comma and space*) first name. Click the name.

**Note:** SailPoint uses "chosen name" as its display name; however, the identity's legal name can be found in **View Profile**.

Home Request	t Center Approvals	Task Manager	Certifications	Search	Admin		
Dashboard 🗸 Identity Management 🗸 Certifications Reports							
Q Alligator, Al 🛞 🔨	#NAME? Access	s History Com	pare Access	View Profile			
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6. Explore the Access History (security roles) and View Profile (identity data) tabs.

Home Reque	est Center Approvals Tas	Manager Certification	is Search Admin			Fidela James
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Search Identities	#NAME?	Compare Access	View Profile			
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13814711	Access Items 10/20/23	, 7:28 AM				
13814711	Total Access Items	Access Profiles	Accounts	Apps	Entitlements	Roles
13814711	0	0	0	0	0	0
13814711						

- a. View identity's current security role in Access History > Roles.
  - i. Scroll down to see Event Timeline (history of role and identity attribute changes)

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Dashboard V Identity Management V Certifications	Reports					
Q alligator, Al S Alligator, Albert Access Items	ess History Compare Access View Pro	file				
Total Access Items 13	Access Profiles Ac	2 O	Entitlements 6	Roles 5		
Roles						
Display Name	Description					
UF_SF_STUDENT_SS	This role is automatically assigned to users with a University affiliation. This is a Self Service role allowing users to view their debts, service indicators and other related items. This is access to student financials, not student access.					
UF_SS_USER	Universal role that allows user to sign-on.					
UF_N_PY_FMR_EMP	Auto-assigned role that grants self-service users access in One UF to the following: • View employee W2 • View employee previous paychecks • View employee year-end statements					
UF_IAM_TrainTest1	*TRAINING:ITT102 * This is a role that is auto-approved and requires training ITT102					
UF_N_DEPT_FINAN	This role is assigned to the Financial Accountable Officer for departments.					
Rows per page 10	1 - 5 of 5		Page 1	of1 🔇 📎		

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**UF SailPoint IdentityNow** 

b. View identity attributes in View Profile

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Dashboard V Identity Managemen	Identifications Reports     Identification Number: 89     Internal Cloud Status: UNREGISTERED     Ismanager: true     Lastname: Alligator     Mover Detection Dept: DeptId-TEST   Network Managed By: 14300000   Personal Email: services@it.ufl.edu   Primary Affiliation: Member   Primary Department Id: TEST   Primary Department Name: Iinda	₽. I
	Refeds Level Of Assurance: Local Enterprise Transformtest: true Uid: 89 00 Username: h	

### FOR ADDITIONAL ASSISTANCE

**Technical Issues** The UF Computing Help Desk 352-392-HELP <u>helpdesk.ufl.edu</u> Policies and Directives UFIT: Identity & Access Management <u>ufit-ars@ad.ufl.edu</u> <u>identity.it.ufl.edu</u>