

VIEW IDENTITY PROFILES AND ACCESS HISTORY

EFFECTIVE DATE: September 14, 2024

DESCRIPTION

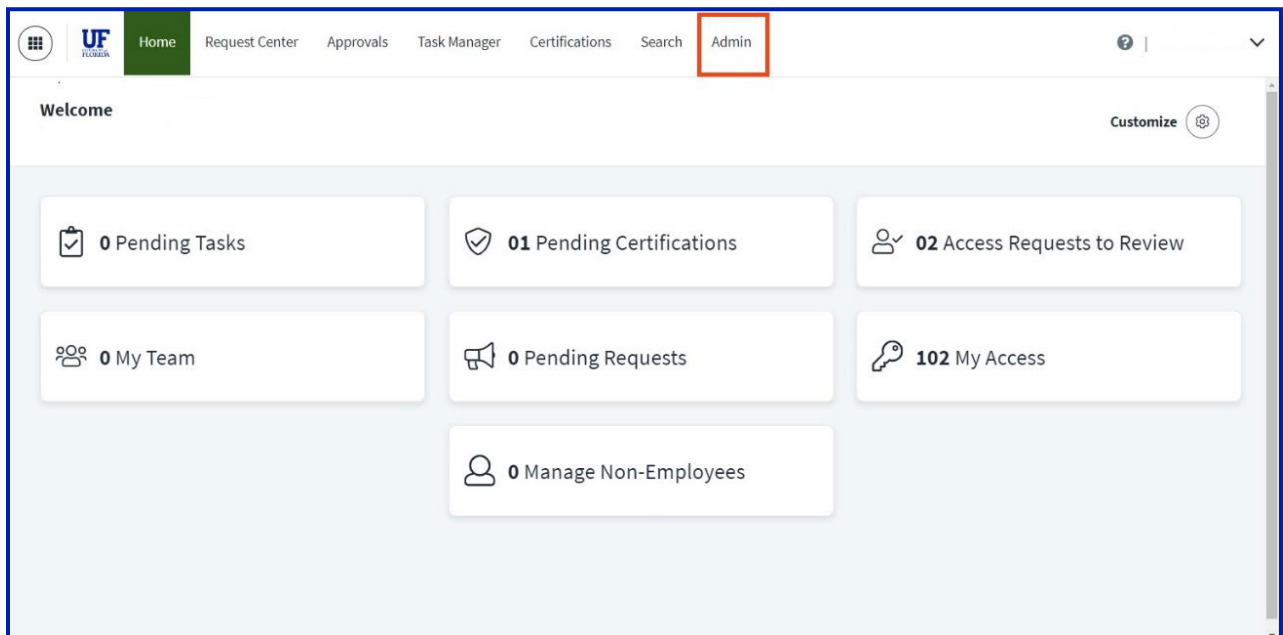
All Requesters, Primary Requesters and Governance Group members can view the profile data and role access history of UF identities with an active Gatorlink, including their:

- Full name
- UFID
- Affiliation
- Primary Department ID
- Current security roles
- Event timeline of changes to account
- Active, completed required training course codes
- Email address
- Phone number

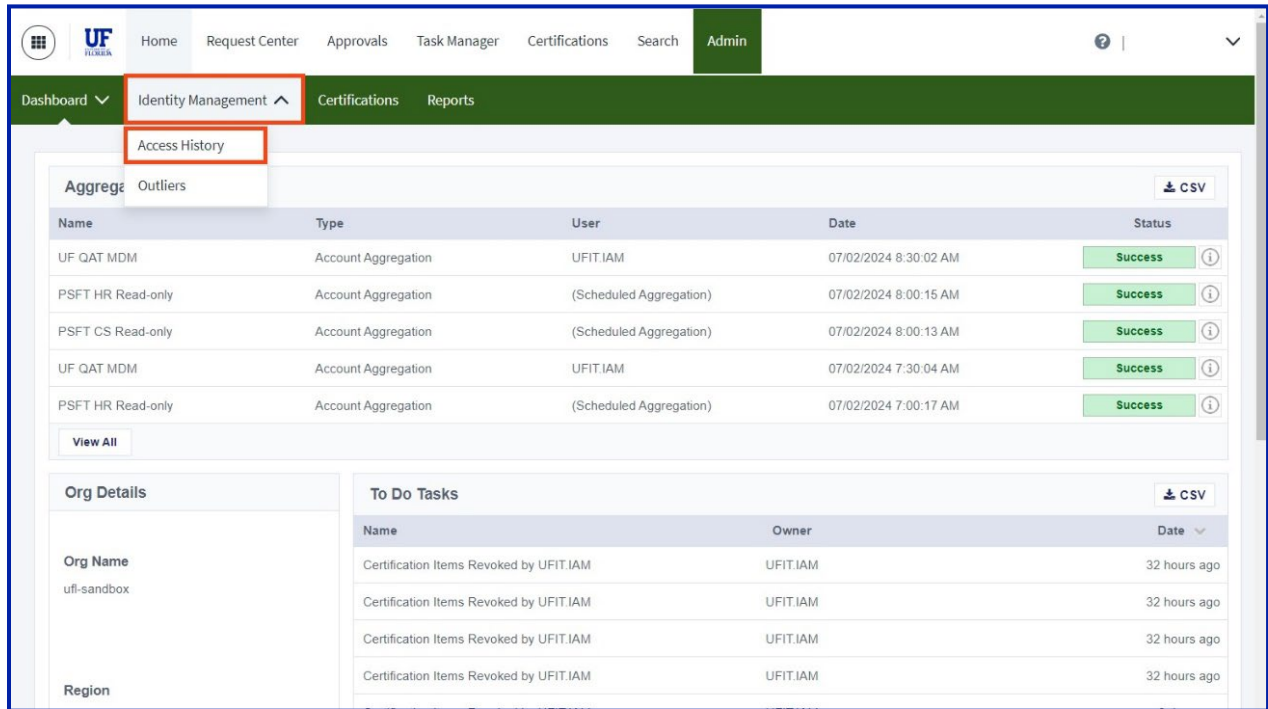
Warning! As with all matters of data access, only use this application to view the profiles of departmental personnel assigned to you or to review the profile of an identity requesting role access.

INSTRUCTIONS

1. Go to ufl.identitynow.com.
2. Log into SailPoint with the standard UF SSO.
3. Click **Admin** tab.

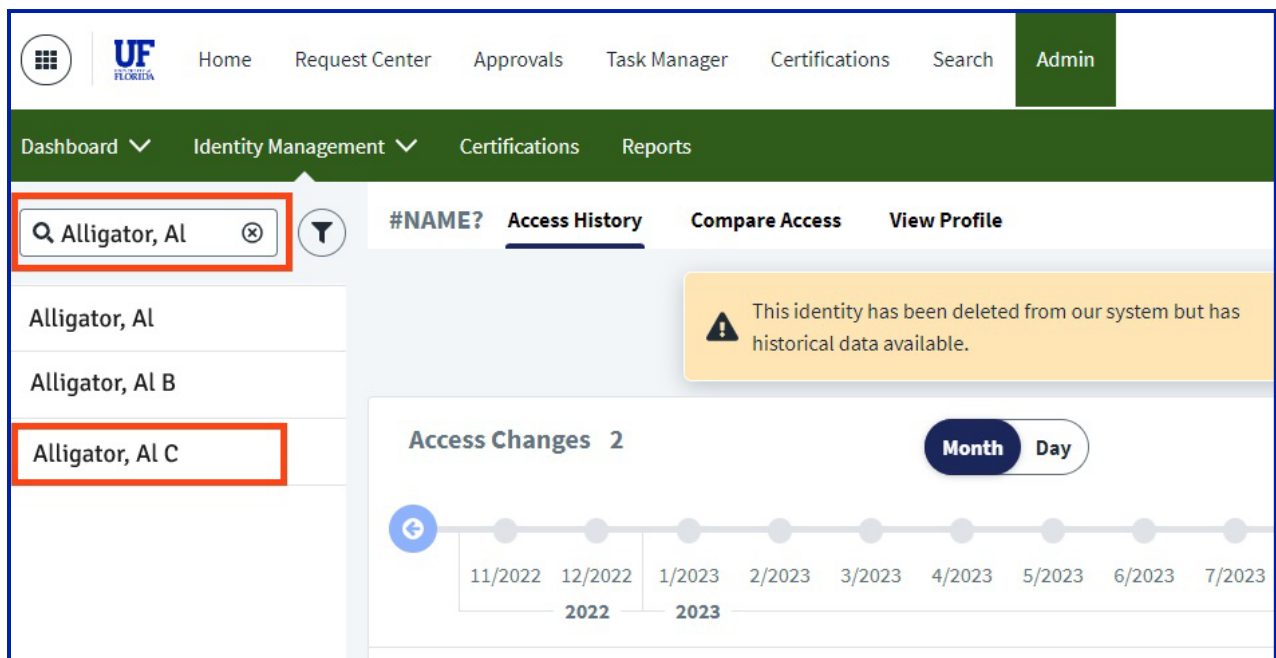


4. Click **Identity Management** and **Access History**

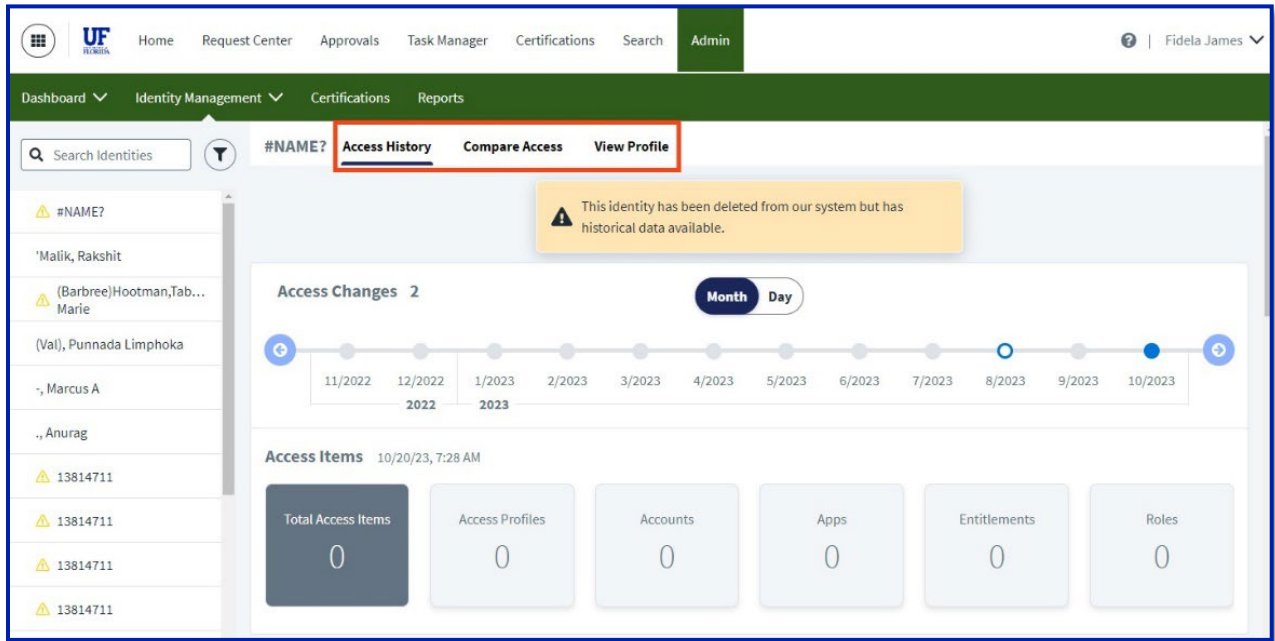


5. Copy & paste identity's display name; or search name: last name (*comma and space*) first name. Click the name.

Note: SailPoint uses "chosen name" as its display name; however, the identity's legal name can be found in **View Profile**.

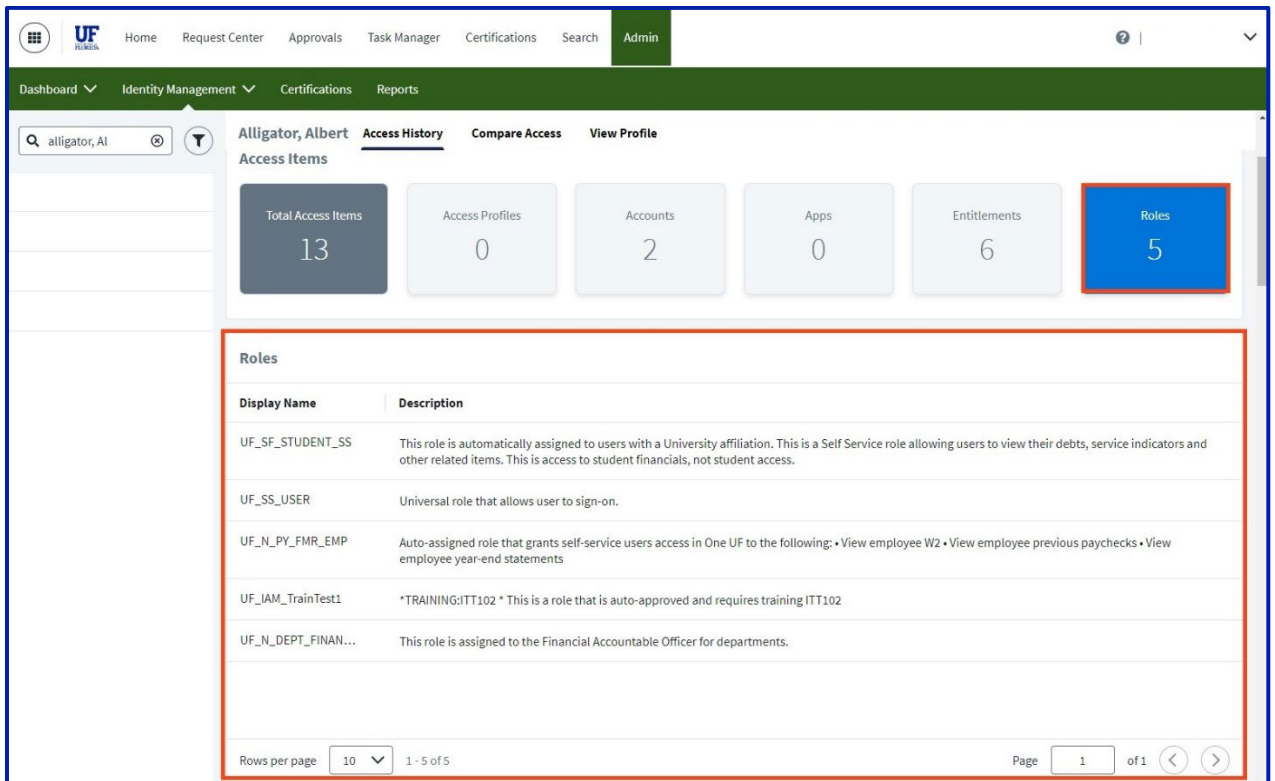


6. Explore the **Access History** (security roles) and **View Profile** (identity data) tabs.



a. View identity's current security role in **Access History > Roles**.

i. Scroll down to see **Event Timeline** (history of role and identity attribute changes)



b. View identity attributes in **View Profile**

The screenshot displays the 'View Profile' page for user 'Alligator, Albie A'. The page includes a navigation bar with 'Home', 'Request Center', 'Approvals', 'Task Manager', 'Certifications', 'Search', and 'Admin'. Below the navigation bar, there are tabs for 'Dashboard', 'Identity Management', 'Certifications', and 'Reports'. The user's name 'Alligator, Albie A' is displayed, along with 'Access History', 'Compare Access', and 'View Profile' (highlighted with a red box). The profile details are listed as follows:

Identification Number:	89 00
Identity State:	ACTIVE
Internal Cloud Status:	UNREGISTERED
Ismanager:	true
Lastname:	Alligator
Mover Detection Dept:	DeptId-TEST
Network Managed By:	14300000
Personal Email:	services@it.ufl.edu
Primary Affiliation:	Member
Primary Department Id:	TEST
Primary Department Name:	linda
Refeds Level Of Assurance:	Local Enterprise
Transformtest:	true
Uid:	89 00
Username:	h

FOR ADDITIONAL ASSISTANCE

Technical Issues

The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies and Directives

UFIT: Identity & Access Management
ufit-ars@ad.ufl.edu
identity.it.ufl.edu