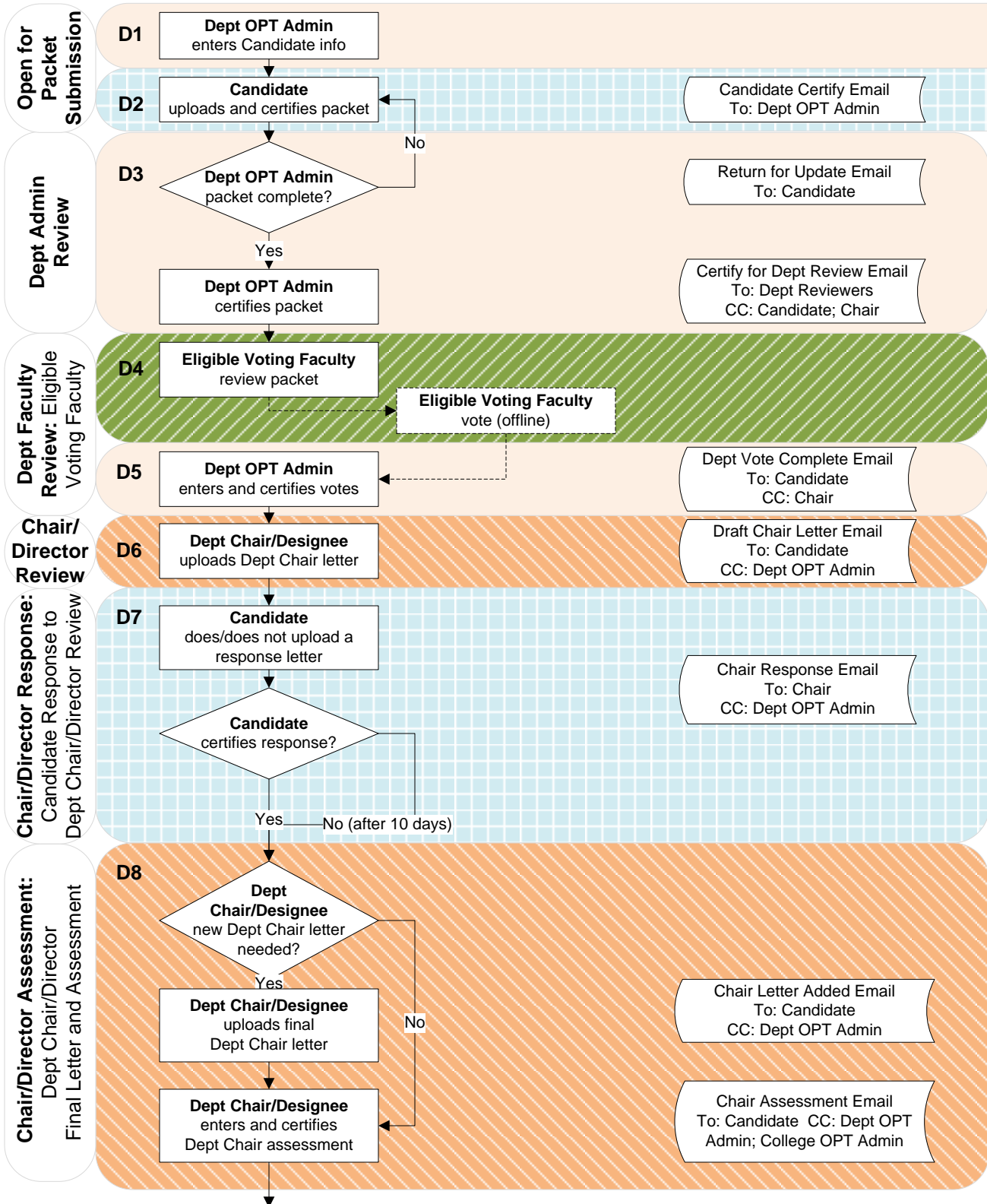


Department Process



Packet released to College OPT Admin (page 2)

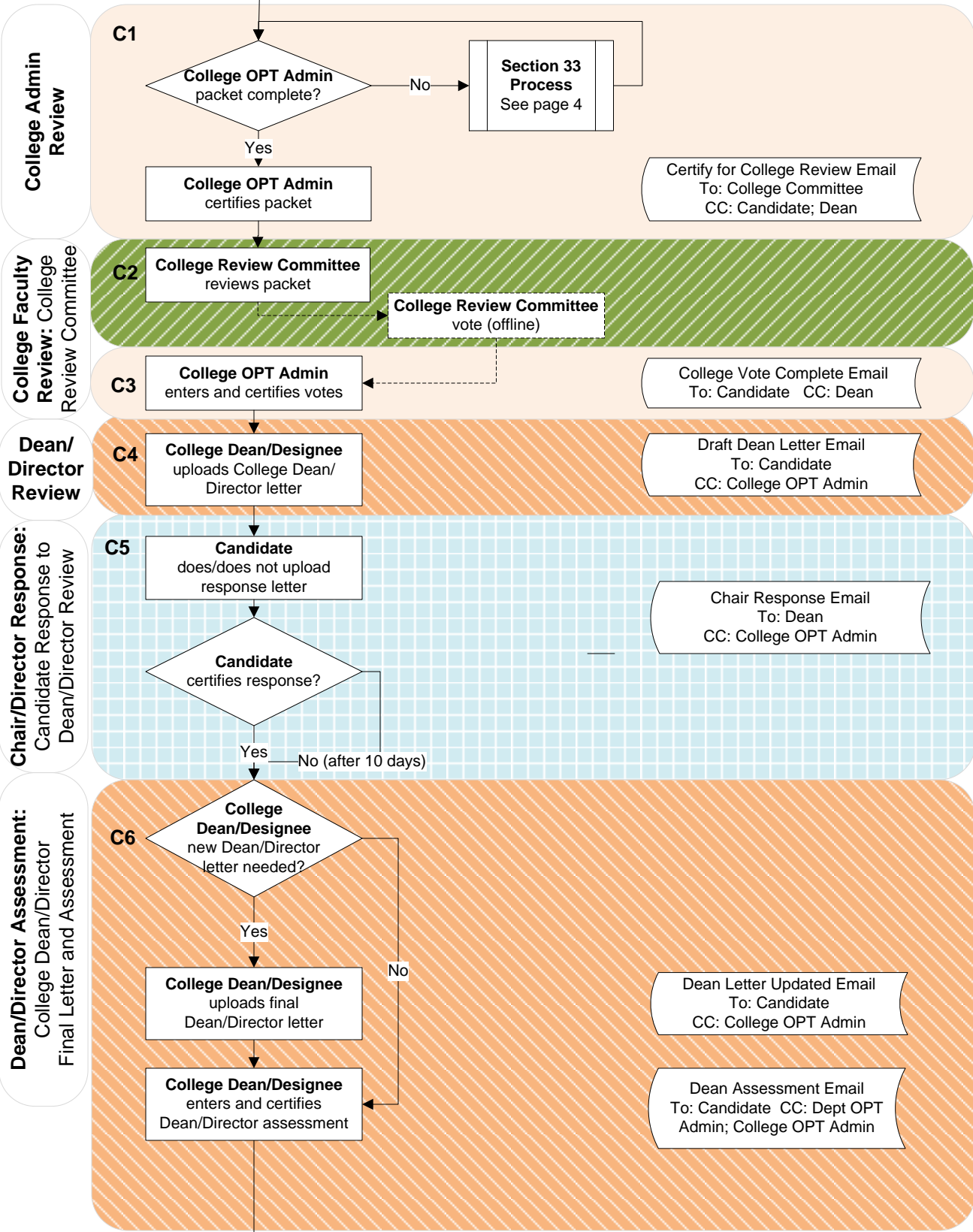
**Section 33:** Candidate may add items (or approve items uploaded by a Department, College or Univ OPT Admin) to Section 33 at any time

**Section 31:** Bio-sketches and solicited letters of evaluation may be added by Dept Admins as they arrive. By default, all information is hidden from the Candidate, unless the Candidate specifically does not waive their rights to view the letters.

# Online Promotion & Tenure Work Flow, page 2 of 4

## College Process

Packet released to College OPT Admin (from page 1)



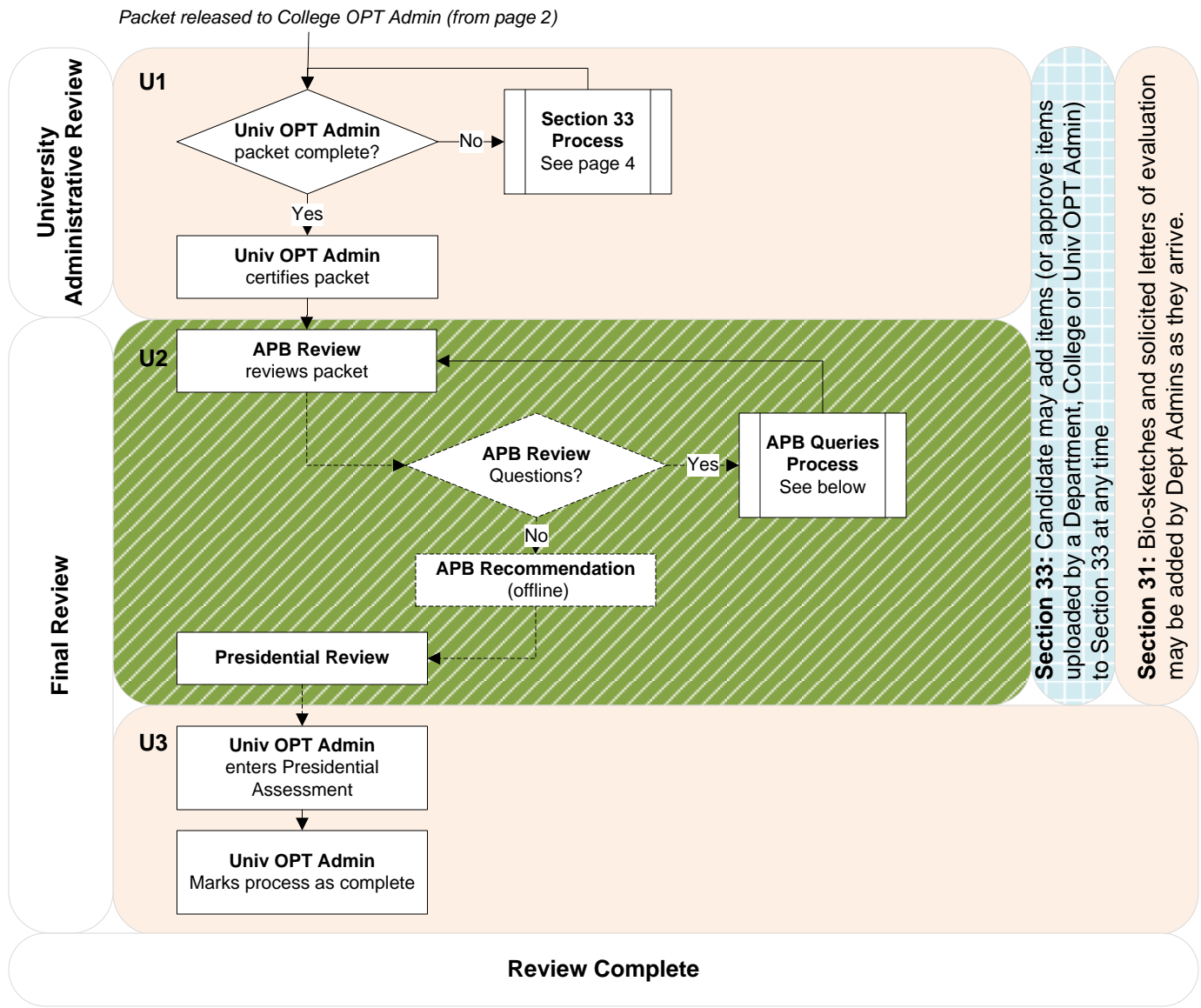
Packet released to University OPT Admin (page 3)

**Section 33:** Candidate may add items (or approve items uploaded by a Department, College or Univ OPT Admin) to Section 33 at any time

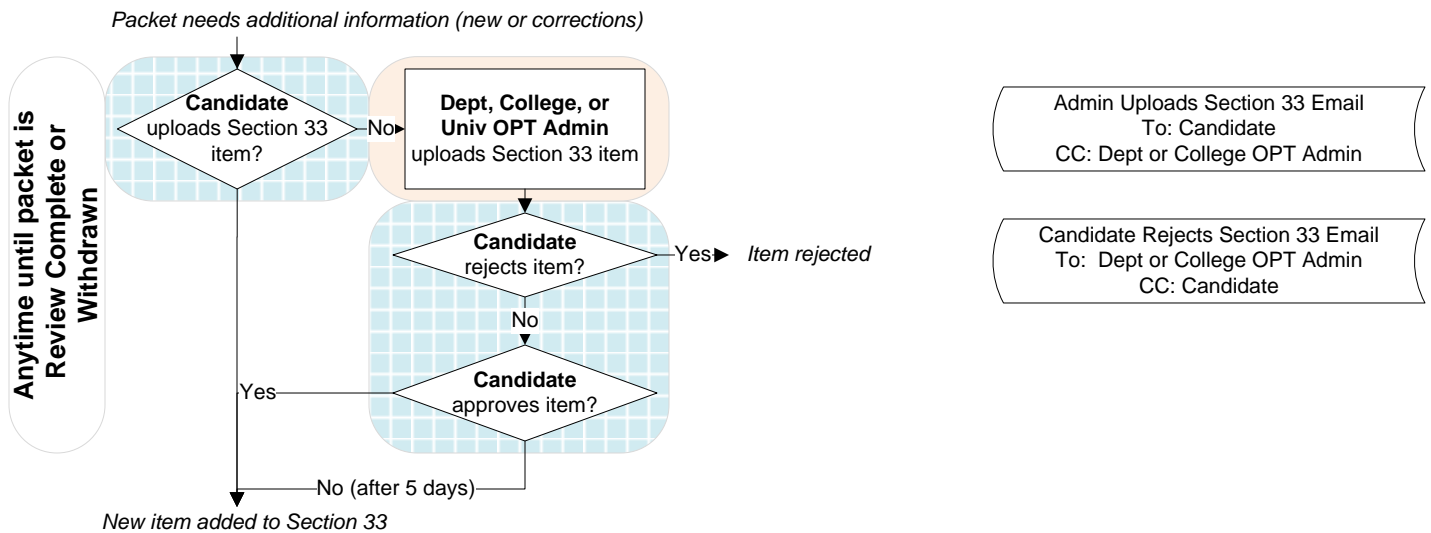
**Section 31:** Bio-sketches and solicited letters of evaluation may be added by Dept Admins as they arrive. By default, all information is hidden from the Candidate, unless the Candidate specifically does not waive their rights to view the letters.

# Online Promotion & Tenure Work Flow, page 3 of 4

## University Process



### Section 33 Process



**Legend**

