VIEW A STUDENT'S TERM WITHDRAWAL HISTORY

This instruction guide walks you through the process of viewing a student's term history, including withdrawal status.
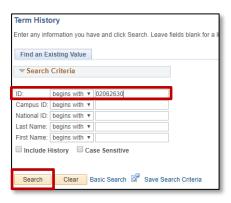
NAVIGATION

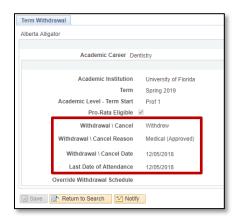Use the following navigation in myUFL:

1. Click the **NavBar**
2. Click **Main Menu**
3. Click **Student Information System**
4. Click **Records and Enrollment**
5. Click **Student Term Information**
6. Click **Term History**

PROCESS

1. Enter the **UFID** in the **ID** field
2. Click the **Search** button

Here, you will see the student's term information including the term, withdrawal status, withdrawal reason, and withdrawal date.

These are the reasons you may see listed for the withdrawal:

- **Academic**
- **Financial**
- **Major Change**
- **Medical**
- **Medical (Approved)**
- **Military**

- **Military (Approved)**
- **Non-Payment of Fees**
- **Retroactive**
- **Term Withdrawal**
- **Transfer**
- **Work Conflict**

Note: Approved means the student has petitioned and been approved. All other reasons are selected in self service by the student through ONE.UF.

FOR ADDITIONAL ASSISTANCE

Technical Issues
The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies
Office of the University Registrar
352-392-1374
registrar.ufl.edu