

ONE.UF: VIEWING HOLDS

NAVIGATION

Students will use the following navigation to log into ONE.UF:

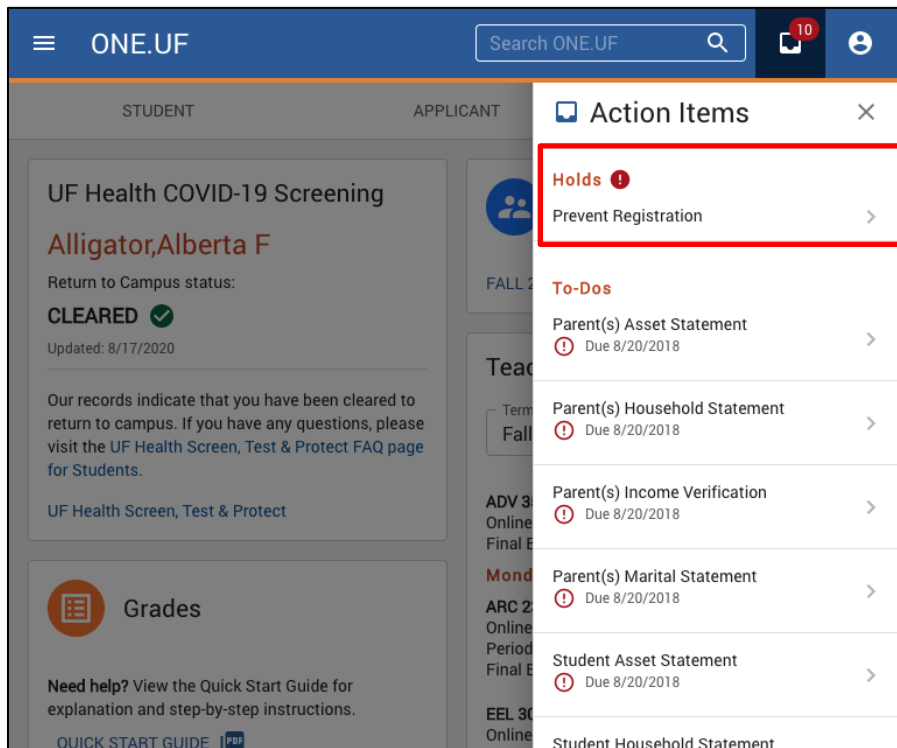
1. Go to the web address one.uf.edu
2. Click **Log in with GatorLink**
3. Enter **GatorLink Username and Password**
4. Click the **LOG IN** button **ONE.UF**

VIEW HOLDS ON THE ACTION ITEMS CARD

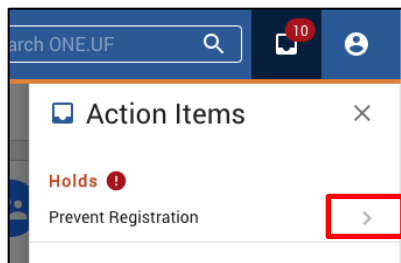
1. **View Action Item Summary.** Note that there will be three (3) sections: HOLDS, TO-DOS and INFO. Notice in the upper right side, the inbox with a number. This number notifies user of all action items.

The screenshot displays the ONE.UF student dashboard. At the top, there is a navigation bar with the ONE.UF logo, a search bar, and a notification icon with a red '10' badge. Below the navigation bar, there are three tabs: STUDENT, APPLICANT, and FACULTY / STAFF. The main content area is divided into two columns. The left column contains three cards: 'Action Item Summary', 'Courses & Registration', and 'Financial Aid'. The 'Action Item Summary' card is highlighted with a red border and contains three sections: '1 Holds', '8 To Dos', and '1 Info'. The right column contains two cards: 'UF Health COVID-19 Screening' and 'Campus Finances (Bursar)'. The 'UF Health COVID-19 Screening' card shows the name 'Alligator, Alberta F' and a status of 'CLEARED' with a green checkmark. The 'Campus Finances (Bursar)' card shows an account balance of '\$61,970.66'.

2. Click **Holds**.



3. Click the arrow to complete the request.



FOR ADDITIONAL ASSISTANCE

Technical Issues

The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu

Policies and Directives

Office of the University Registrar
352-392-1374
registrar.ufl.edu