ONE.UF: STUDENT VIEW OF DROPPING A COURSE

This instruction guide will walk you through the process a student goes through to drop a course in ONE.UF.

NAVIGATION

Students will use the following navigation to log into ONE.UF:

1. Go to the web address one.uf.edu
2. Click LOG IN
3. Click Log in with GatorLink
4. Enter GatorLink Username and Password
5. Click the LOG IN button

PROCESS

Students will use the following steps to drop a course from their schedule:

1. Click REGISTER/VIEW SCHEDULE
2. Click **Drop** next to the appropriate course

![Image of the One.UF interface showing the option to drop a course]

3. Click the **Drop** button to confirm dropping the course

![Image of the One.UF interface showing the confirmation dialog for dropping a course]
4. The course has now been dropped from the student’s schedule. Click the Close button

5. The course no longer appears on the student’s schedule
FOR ADDITIONAL ASSISTANCE

Technical Issues
The UF Computing Help Desk
352-392-HELP
helpdesk.ufl.edu