USING LEGACY FAVORITES

Some favorites in myUFL must be recreated following a system upgrade. This year, a new feature, called "Legacy Favorites," is available to help. Legacy Favorites enables you to view a listing of your favorites prior to the upgrade. Each favorite displays as a hyperlink. You can click a link to navigate to the new location in the system and then quickly recreate your favorite.

To navigate to Legacy Favorites, perform the following steps:

1. Click the Menu icon and then click Main Menu.
2. Click My Account.
3. Click Legacy Favorites.

The Legacy Favorites page displays your previously saved favorites in a table format. For each item, you can view:

- A hyperlink to the favorite in the updated system.
- The navigation path used in the last version of myUFL.
- The navigation path used to access the feature in the updated system.

To recreate your favorites using Legacy Favorites, perform the following steps:

1. Click the hyperlink for the favorite you want to recreate. The destination page displays.
2. Click the Gear icon and then click Add to Favorites.
3. Click OK. Click OK again.
4. Click the Legacy Favorites navigation button in the upper left corner.
5. Repeat steps 1–4 as needed.

Figure 1: Legacy Favorites

CONTACT

If you need help with technical issues, contact the UF Help Desk at 392-HELP or helpdesk@ufl.edu.