Registering for GET803 in myTraining

This instruction guide provides instructions on how to register for GET803: Maintaining a Safe and Respectful Campus in the myTraining system.

**NOTE:** myTraining requires the use of a supported browser (either Internet Explorer for PCs or Safari for Macs) and enabling all pop-up windows.

Navigate to the GET803 Course

If you have received an email notification with a link to the course, you will not need to complete the navigation steps below. Click on the link provided and continue to **Register for the GET803 Course** below.

1. Log in to myTraining.
2. Click the Search icon.
3. Type GET803 or Maintaining in the Search box and then press ENTER.
4. Click the **Maintaining a Safe and Respectful Campus** hyperlink under Activity.

Register and Start the GET803 Course

1. Click **Register**.

   ![Activity Summary](image)

2. Click **Start**.

![Course Details](image)
For assistance with technical issues, contact the UF Help Desk at 392-HELP or helpdesk@ufl.edu.

For additional help, please contact UF Training and Organizational Development at (352)-392-4626.