

Using the Project Budgets Page

1. Click the **Menu** icon and then click **Main Menu**.
2. Click **Financials**, click **Grants** and then click **Awards**.
3. Click **Project Budgets**. The Project Budgets search page displays.
4. In the business unit, select **GRANT**.
5. In the Project field, type your project number.
6. Click the **Search** button. The search results display.

Project Budgets

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Maximum number of rows to return (up to 300):

Business Unit: =

Project: begins with

Budget Plan ID: =

Budget Period: begins with

Budget Type: =

Description: begins with

Case Sensitive

[Basic Search](#) [Save Search Criteria](#)

Search Results

View All First 1-7 of 7 Last

Business Unit	Project	Budget Plan ID	Budget Period	Budget Type	Description
GRANT	00061785	1	1	Cost	Effects of Detrital Export fro
GRANT	00061785	1	2	Cost	Effects of Detrital Export fro
GRANT	00061785	1	3	Cost	Effects of Detrital Export fro
GRANT	00061785	1	4	Cost	Effects of Detrital Export fro
GRANT	00061785	1	5	Cost	Effects of Detrital Export fro
GRANT	00061785	1	6	Cost	Effects of Detrital Export fro
GRANT	00061785	1	7	Cost	Effects of Detrital Export fro

Figure 1: Project Budgets Search Results

- Click the budget period you want to view. The Budget Detail page displays. This page enables you to review funding information for the project's budget categories.

Budget Detail

Project: 00061785 Effects of Detrital Export fro

Budget Period: 1 Begin Date: 05/16/2006 End Date: 09/30/2006 Finalize Process Monitor

Project Budget Summary

Cost Share Direct: 0.00 Currency: USD Total Budget: 64,759.00

Sponsor Budget: 64,759.00

Budget Amounts for Period Customize | Find | View All | First | 1-2 of 2 | Last

Activity	Budget Item	Begin Date	Quantity	Unit of Measure	Amount	Currency
1	FACADM		1.00		3,084.00	USD
1	OTHER		1.00		61,675.00	USD

Save Return to Search Previous in List Next in List Notify

Figure 2: Budget Detail page, General tab

- To view chartfield information for the project, click the **General Ledger Detail** tab.

Budget Detail

Project: 00061785 Effects of Detrital Export fro

Budget Period: 1 Begin Date: 05/16/2006 End Date: 09/30/2006 Finalize Process Monitor

Project Budget Summary

Cost Share Direct: 0.00 Currency: USD Total Budget: 64,759.00

Sponsor Budget: 64,759.00

Budget Amounts for Period Customize | Find | View All | First | 1-2 of 2 | Last

Activity	Budget Item	GL Business Unit	Statistics Code	Account	Source of Funds	Fund Code	Department	Program Code	Budget Reference
1	FACADM	UFLOR		INDIR	G000670	209	60210000	2200	CRRNT
1	OTHER	UFLOR		DIRECT	G000670	209	60210000	2200	CRRNT

Save Return to Search Previous in List Next in List Notify

Figure 3: Budget Detail page, General Ledger Detail tab

- This tab displays the project chartfield string values: Source of Funds, Fund Code, Department ID, and Program Code. These values will be needed to process transactions against your project.