

Award Summary Page

The **Award Summary Page** in the myUFL system displays important information for your award in one printable, easy-to-read summary page.

You can use this page to review award details, such as:

- Demographic information
- Award status and type
- Sponsor information
- Terms and conditions
- Milestones
- Award modifications
- Primary and sub-projects
- And more

Accessing the Award Summary Page

1. Click the **Menu** icon and then click **Main Menu**.
2. Click **Financials**, click **Grants** and then click **Awards**.
3. Click **Award Summary Page**. The Award Summary search page displays. This page enables you to search using several criteria.

Award Summary

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Maximum number of rows to return (up to 300):

Business Unit: begins with

Award ID: begins with

Project: begins with

Description: begins with

PI ID: begins with

Proposal ID: begins with

Case Sensitive

[Basic Search](#) [Save Search Criteria](#)

Figure 1: Award Summary search page

4. In the Business Unit field, select **GRANT**.
5. Now click the **Project** field.
6. Type the Project Number.
7. Click the **Search** button.

Award Summary

Contract: 00032338 Status: Accepted

Award Information

PI: 206000000 **Name:** JONES KIM **Primary Department:** 60730000
Short Title: STUDIES TO DETERMINE THE CAUSE AND DEVELOP STRATEGIES TO **Primary CG Office:** IFAS
Award From: 07/01/2000 **Award To:** 09/30/2004 **Type:** Grant **Purpose:** RSCH
Sponsor: GM02933 FL DEPT OF AG CITRUS PROD **Sponsor Type:** FLGV **Ref Award #:** DACS 007913
RES ADVS CNCL
Flow Through Sponsor: **Flow Through Sponsor Type:**
Terms & Conditions: **Balance Return:** **Comments:**
Source of Funds: G000430
Payment Type: SCHD PAY
CFDA:

[Award Milestones](#)

Award Modifications

Reference Award Number	Period	Issue Date	Begin Date	End Date	Amount	Short Description
DACS 007913	1	01/01/1901	07/01/2000	09/30/2001	204,316.03	

Sponsor Direct: \$204,316.03
Sponsor F&A: \$0.00
Total Sponsor Budget: \$204,316.03

Associated Projects

Project	Primary	PI Name	Department	Total Released

Done Trusted sites | Protected Mode: Off

Figure 2: Award Summary page

Viewing Award Milestones

You can also view Award Milestones from the Award Summary page. Milestones are used to ensure that work is delivered as promised to the sponsor, and that the award is properly closed out at its conclusion.

To view Award Milestones from the Award Summary page:

1. Click the **Award Milestones** link. The Award Profile page opens in a separate window. This page organizes other important types of information by tabs.
2. Click the **Milestones** tab.
 - When your award features multiple milestones, you can click the **Left** or **Right** arrows to move between milestones.
 - You can also click **View All** to set all milestones to display on a single page.
3. To return to the Award Summary page, click the **Close** button.

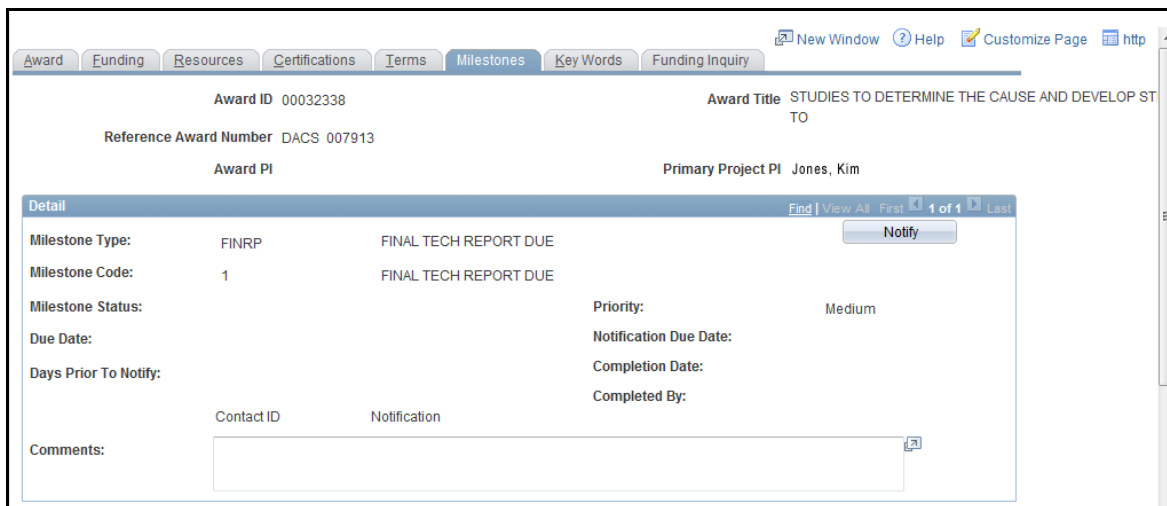


Figure 3: Award Profile page, Milestones tab

Contact Information:

Contracts and Grants - Campus
123 Grinter Hall
392-1235

Contracts and Grants - College of Medicine
123 Grinter Hall
392-1235

Contracts and Grants - College of Engineering
340 Weil Hall
392-6626

Contracts and Grants - Health Science Center
123 Grinter Hall
392-1235

Contracts & Grants- IFAS
G040 McCarty Hall D
273-3497

Web site: <http://www.cg.cfo.ufl.edu>