**GRADES KEY**

This document explains some of the different grades outside of the normal A-E scale.

Graders may always click the magnifying glass, then click Look Up to see the possible values for any individual student.

**Pass/Fail (S/U) students:** S or U
- For students who submitted a pass/fail form your class OR if your class is pass/fail only, the only possible grades S and U.
  - **Note:** I* and N* grades are still possible for these students.

**Assigning an Incomplete grade: I***
- If a student has worked with you to formulate a plan on turning in late assignments, taking a test late, etc. then you may wish to give the student a grade of Incomplete. In this case, enter I*.
- Under the new I*/N* policy, the grade of I* will roll to a failing grade of I which carries 0.00 grade points (it will act like a grade of E on the student’s transcript).

**Assigning No grade: N***
- If you click Finalize and there is still a blank grade, that a grade of N* will populate for the student.
- Under the new I*/N* policy, the grade of N* will roll to a failing grade of NG which carries 0.00 grade points (it will act like a grade of E on the student’s transcript).

**Withdrawn students:** W
- For students who have dropped or withdrawn from your class, you will see a grade of W on the roster.
- You may ignore these students as the W has already posted to their record.

**Auditing students:** AUD
- For students who are auditing your class, the only possible grade is AUD.

**FOR ADDITIONAL ASSISTANCE**

**Technical Issues**
The UF Computing Help Desk 352-392-HELP
helpdesk.ufl.edu

**Policies and Directives**
The Office of the University Registrar 352-392-1374
registrar.ufl.edu