COURSE SCHEDULING IN myUFL: KEY TERMS QUICK REFERENCE GUIDE

ACADEMIC GROUP
The college who owns the course. This is identified in the course catalog offering page and is not editable at the class level. For example, the College of Agricultural and Life Sciences is the Academic Group who owns the course AEC3030C.

ACADEMIC ORGANIZATION
This is identified in the course catalog offering page. It is the department who owns the course. For example, the Department of Agricultural Education and Communication is the Academic Organization who owns the course AEC3030C. NOTE: This field can be changed to reflect a different ownership for a class section. This will cause all enrollments in the section to be tied to a different organization (department) for enrollment count purposes.

ASSOCIATED CLASS
To facilitate class data maintenance after the schedule has been created, all classes grouped into the same class association number will be updatable as a group. For example, if all sections of ENC1101 are 3 credit hours, but as an institution UF decides to adjust ENC1101 to be 4 credit hours, use the Associated Class feature to apply this change to all sections of ENC1101.

CAMPUS
Location where a course will meet (not the room, but the general campus). For example, if a course meets at the Gainesville campus of UF, this will coded as MAIN in myUFL.

CAREER
Undergraduate, Graduate, Law, Medicine, Veterinary Medicine, Dentistry, Pharmacy, Physician Assistant, Other Professional

COURSE ATTRIBUTES
Additional information pertaining to the course. For example, if a course is covered by the EEP (Employee Education Program) that course would get a Class Attribute indicating it is covered by EEP.

CLASS NBR
The unique code given to all sections of a course.

CLASS SECTION
The Class Section field represents a unique alphanumeric designator for a class section. For example, the ENC 1101 class could have 20 sections; each would have a unique class section number.

CLASS TYPE
Class Type determines which class section is the primary/graded class section for a course. Class Type in use at UF:

- Enrollment: Selected for primary/graded component of a course. This class section will have the grading basis for the course attached to it at time of enrollment.
**Combined Sections**

When there is a need to offer two or more separate classes as one class offering, they can be combined into a single Combined Section.

**Component**

Component is the primary, graded portion of a course. Components can be Labs, Lectures, Discussions, etc. *See screenshot to the right.*

**Event ID**

A unique number generated by the system once a facility and meeting pattern is assigned to a class.

**Session**

This field is populated with the default academic session if one has been chosen. That value can be changed with another session defined in this term.

**Start/End Date**

These dates are populated from the session table depending on the session selected for this class. *Generally these dates are the first and last date of the given term.*

**Term**

Semester (fall, spring, summer) and year.

**Term Reserve Caps**

The number of spaces set aside for a special population of students (i.e. Preview students). The enrollment capacity for the class defined on the Enrollment Cntrl page is reduced by this number.

**Requirement Group**

The condition which has to be satisfied for students to be enrolled in the class through the reserve capacity. *For example, if we set a reserve cap for Preview students, students must be in the requirement group for Preview in order to enroll in one of the reserved seats.*