GRADUATE DEGREE AUDITS

OVERVIEW

The Graduate School utilizes Degree Audits to monitor **Graduate School Requirements** for overall credits, major credits, relevant GPAs, allowable undergraduate credits and milestones. These requirements are governed by the Graduate Council. In this instruction guide, we will review the Degree Audit, discuss exceptions, and explain how milestones impact the Graduate Degree Audit.

GRADUATE DEGREE AUDIT

Graduate School audits contain 3 main Requirement Groups, which exist for every degree program. These include:

- **Requirement Group 1**: General information on graduate programs
- **Requirement Group 2**: Plan-specific Requirements that vary from plan to plan
- **Requirement Group 3**: Credits, GPAs, and Milestones required for students to graduate with the specified degree

Requirement Groups can expand to view Requirements and Requirement Lines. The Graduate School's Office of Graduate Student Records personnel are authorized to make exceptions on Degree Audits. Currently, all requests for exceptions to Graduate School Council policies require a formal petition process through the Graduate School.

University of Florida | Graduate

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| Collapse All | Expand All | View Report as PDF | Return to Default |

(UF) Completed at UF   (IP) In Progress   ☆ Plann...

(T2) 2-Year Transfer   (T4) 4-Year Transfer   (EX) Exam or Test   (IN) Internal Transfer   (TR) Other T...

✅ Requirement Satisfied   ◉ Requirement Satisfied-IP Course   ❌ Requirement Not Satisfied

> **Expand All** will open the Requirement Groups into the view below.

▶ **Graduate Catalog Link & Course Limits**

▶ **PhD in Mechanical Engineering: General Information**

▼ **Graduate School Requirements for the PhD in Mechanical Engineering**   ❌

Not Satisfied: The following requirements are monitored by the Graduate School.

Bachelor's Degree   ✅

> **Arrow to expand or collapse**

> **Requirement Group**

Satisfied: A Bachelor's Degree must be on file for this student.

▶ **External Bachelor's Degree**   ✅

Graduate School Credits Requirements - PhD in Mechanical Engineering   ❌

> **Requirement**

Not Satisfied: The following are university-level course requirements for this degree program. The academic unit overseeing this degree program also has its own, more specific requirements necessary for graduation.

▼ **Graduate School Overall Credits Required**   ❌

> **Requirement Line**

Not Satisfied: The Graduate School requires at least 90 credits towards this degree with a minimum grade of C or better.

- Units: 90.00 required, 24.00 taken, 66.00 needed
- GPA: 3.000 required, 3.900 actual

The following courses were used to satisfy this requirement:

Personalize | View All | 🔲   First ◀ 1-7 of 7 ▶ Last

Course	Description	Units	When	Grade	Status
CAP6617	Adv Machine Learning	3.00	Fall 2017	A	(UF)
COP5536	Adv Data Structures	3.00	Fall 2017	A-	(UF)
EEL6935	Spec Topic Elect Engr	3.00	Spring 2018	A	(UF)
EGM6936	Graduate Seminar	1.00	Spring 2018	A	(UF)
EML7979	Advanced Research	3.00	Fall 2017	S	(UF)
EML7979	Advanced Research	5.00	Spring 2018	S	(UF)
EML7979	Advanced Research	6.00	Summer 2018		(IP)

▶ **Graduate School Major Credits Required**   ❌

Graduate School GPA Requirements - PhD in Mechanical Engineering   ◉

GRADUATE MILESTONES

Milestones are used by the Graduate School to track non-course requirements such as a thesis/dissertation. For the Graduate School, milestones:

- Are automatically applied by the Graduate School for graduate degree plans.
- Are assigned based on the student's academic program.
- Vary depending on the degree being sought.
- Directly impact the Degree Audit and must be satisfied for the degree to be awarded.

- Examples include:
  - Doctor of Philosophy
    - Supervisory Committee
    - Qualifying Examination
    - Admission to Candidacy
    - Final Examination, Dissertation Defense
    - Final term enrollment
  - Master's (Thesis)
    - Supervisory Committee
    - Final Examination, Thesis Defense
    - Final term enrollment
  - Master's (Non-Thesis)
    - Supervisory Committee
    - Final Examination, Final Culminating Experience
    - Final term enrollment

Graduate Advisors enter data for the completion of most milestones. Thesis and Dissertation milestone status levels are assigned by the Graduate School Editorial Office upon submission of the thesis or dissertation and their associated required documents.

VIEWING MILESTONES

Graduate Milestones may be viewed in the Advisee Student Center or the Student Services Center.

Student Services Center Navigation: NavBar > Main Menu > Student Information System > Campus Community > Student Services Center

Advisee Student Center Navigation: NavBar > Main Menu > Student Information System > Self Service > Advisor Center > Advisee Student Center

ADDITIONAL HELP

Further resources are available at https://learn-and-grow.hr.ufl.edu/toolkits-resource-center/.

For help with technical issues, contact the UF Computing Help Desk at 352-392-HELP or helpdesk@ufl.edu.

For assistance with processes or policies related to Academic Advising for the Graduate School, contact Marjorie Roulston at roulstonm@ufl.edu.