

## ADVISOR LINKS

This instruction guide outlines how to add the Advisor Links menu item to your NavBar in myUFL. Advisor Links are pages frequently used by advisors.

## NAVIGATION AND PROCESS

Use the following navigation to navigate to the Student Services Center:

1. Click the **NavBar** icon
2. Click **Main Menu**
3. Click the **Gear (settings)** icon
4. Click **Add Tile**
5. Click in the **Search** box and enter **Advisor**
6. Click the **Search** button
7. Click on **Advisor Links**
  - a. **Advisor Links** now appears in the Personalize NavBar list
8. Click the **Done** button
9. The **Advisor Links** icon now appears in the NavBar

## FOR ADDITIONAL ASSISTANCE

### Technical Issues

The UF Computing Help Desk  
352-392-HELP  
[helpdesk.ufl.edu](http://helpdesk.ufl.edu)